Charity number: 800684 Company number: 02223863

Ealing And Hounslow Community Voluntary Service

(A company limited by guarantee)

Trustees' report and financial statements For the year ended 31 March 2024

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Legal and administrative information

For the year ended 31 March 2024

Charity number

800684

Company registration number

02223863 (England and Wales)

Business and Registered

office address

First Floor

Unit 9 Broads Foundry

London W7 2QP

Trustees

Anthony Ansell Chair

Ann Jacklin Vice-Chair Johnny Nota Treasurer Balvinder Chahal Yuusuf Guuled Anthony Brooks Nazim Shah Debbie Brenner

Rosi Prescott

Company secretary

Gurpreet Rana

Auditors

Levy + Partners Limited

Chartered Accountants and Statutory Auditors

Resigned on 12 September 2023

7-8 Ritz Parade Western Avenue London W5 3RA

Bankers

CAF Bank Ltd

Kings Hill West Malling

Kent

ME16 4TA

Chairperson's Statement

For the year ended 31 March 2024

Introduction

As we reflect on the past year, it is appropriate to start by expressing my pride in the achievements of the management and staff in maintaining our success. We continue to deliver our projects on time and attract new funding. This year has seen significant organisational transformation, including an office move. Despite numerous local and global challenges, our dedicated team, volunteers, and partners have demonstrated unwavering commitment and remarkable adaptability.

Achievements and Highlights

During the year, our focus has been on strengthening our community impact and enhancing the lives of those we serve through a series of initiatives. Where appropriate, we seek to focus efforts on groups that may have had less support in the past:

1. Expansion of Volunteer Programs to Asylum Seekers

Our Volunteer Centre organised four highly successful volunteer fairs, connecting with asylum seekers interested in volunteering. This initiative has provided valuable support to local organisations and offered asylum seekers a sense of purpose and community integration.

2. Increased Community Engagement

The Volunteer Centre resumed its drop-in sessions around Ealing and Hounslow and collaborated with the Ealing and Hounslow Job Centre to support their clients. Our participation in the University of West London Volunteer Fair demonstrated the growing interest and engagement within the student community.

3. Promoting Cultural Diversity

The West London Volunteer Programme has focused on increasing volunteer levels and diversity within the cultural, arts, and heritage sectors. The programme's success is evident through recruiting volunteers for Boston Manor House and Kempton Steam Museum, enriching the cultural fabric of our community.

4. Mental Health Support, especially for young people

The Ealing Mental Health Forum hosted several forums, allowing local organisations to share their services and discuss sector experiences. This initiative has created a platform for better mental health support and collaboration, addressing the increasing demand for mental health services among younger people.

5. Digital Inclusion

Through the Re-Klaim IT Empowered by Pathways initiative, we provided essential digital skills support to residents and completed a four-week digital literacy course for individuals. This has significantly reduced digital isolation and empowered residents to engage more fully in the digital world.

6. Addressing Financial Hardship

The Community Organisations Cost of Living Fund has been pivotal in supporting individuals facing financial hardship. By offering free financial and housing advice, the project has helped reduce social isolation, improve mental health, and foster a caring community environment. The engagement of volunteers contributing numerous volunteer hours is a testament to the project's impact.

Chairperson's Statement

For the year ended 31 March 2024

7. Enhancing Community Connections - tackling isolation and loneliness

The Community Connections Programme has been instrumental in reducing social isolation and strengthening community bonds. The programme has fostered a sense of belonging and community engagement through art sessions, games clubs, reading/book clubs, and coffee mornings. Recruiting health and Acton Connected volunteers has amplified the programme's reach and impact.

8. Strengthening Infrastructure Support

Our Infrastructure Support initiatives in both Ealing and Hounslow have significantly bolstered the capacity and sustainability of local VCSE groups. These efforts have enabled these groups to better meet the community's evolving needs and become more resilient and sustainable.

9. Amplifying Voices Through the Voice Network

The Voice Network in both Ealing and Hounslow has been crucial in enhancing the collective voice of VCSE organisations. The network provided a central platform for engagement, collaboration, and feedback between the sector and statutory stakeholders. Through various events and sessions, including health and social care forums, trustee recruitment workshops, and leadership networks, the Voice Network has empowered local groups to support each other and engage more effectively with public sector partners.

Sector Benefits and Public Sector Collaboration

Our efforts have benefited the sector by providing necessary volunteer support and fostering stronger collaborations with public sector entities. EHCVS has lower overheads than a Local Authority, often closer connections with local communities and greater flexibility, enabling us to deliver highly cost-effective services promptly. Also, by obtaining investment from central funding bodies, we can bring additional funds into the area that would not be otherwise obtained. Where possible, we seek to work with other local charities and volunteer organisations in partnership to deliver.

Lessons Learned

This year has taught us the importance of adaptability and the need for continuous connection with our partners and volunteers. A key focus for the upcoming year will be creating pathways into employment for volunteers, recognising the growing demand for such opportunities. Additionally, the rising cost of living has made retaining and recruiting staff a significant challenge, as grants have not increased in line with inflation. Addressing this issue will be critical to sustaining our efforts and impact.

Acknowledgements

I want to thank our funders, including the London Boroughs of Ealing and Hounslow, the National Lottery Fund, NHS, Macmillan, Pathways, and the Greater London Authority, for their unwavering support. My deepest thanks also go to our dedicated staff, volunteers, and partners, whose commitment and hard work have been the cornerstone of our success.

As we look forward to next year, we remain committed to supporting local organisations and residents through volunteering and community engagement. We will continue building a stronger, more resilient, inclusive community.

Chairperson's Statement

For the year ended 31 March 2024

Thank you all for your continued support.

Anthony Ansell Chair - Trustee

Date: 12 November 2024

Report of the trustees (incorporating the directors' report)

For the year ended 31 March 2024

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 March 2024. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015).

Objectives and Activities

Objectives and aims

- to promote any charitable purpose for the benefit of the community in the LBE and surrounding areas and in particular, the advancement of education, the furtherance of health and the relief of poverty, distress and sickness; and
- to promote and organise co-operation in the achievement of the above purposes or any of them and to that end, but without prejudice to the generality of the foregoing, bring together in council representatives of other charities, voluntary bodies and statutory authorities engaged in the furtherance of the above purposes or any of them within the area of benefit.

Ealing and Hounslow CVS (EHCVS) is increasingly delivering services through consortia arrangements and partnerships. In these cases, EHCVS acts as the formal lead accountable body and has an overall funding agreement in place. Individual voluntary organisations who are part of the consortia then receive payments from EHCVS to deliver specific elements of the project concerned, in all cases subject to (a) signed detailed Service Level Agreements and (b) submission of regular monitoring reports.

Achievement and Performance

Public benefit

In planning and reviewing our activities, the trustees have given careful consideration whether they have complied with the duty in section 17 of the Charities Act 2011 to have due regard to the public benefit guidance published by the Charity Commission.

EHCVS core services, funding and good practice information and advice, volunteer recruitment and training are available to all voluntary and community groups in the London Boroughs of Ealing and Hounslow free of charge. In this way we indirectly provide public benefit to all sections of the community including ethnic minority groups, people with disabilities, older people and children/young people and many thousands of local residents who benefit from services provided by groups we support.

Our successful programme of fundraising will continue in 2022/23. It is important that we continue to improve our competitiveness, and to further diversify the range of funders we work with. We are keen to conduct more preparatory scoping and strategic partnerships.

Report of the trustees (incorporating the directors' report)

For the year ended 31 March 2024

Overview of Ealing and Hounslow CVS activity during financial year 2023-2024

Ealing Infrastructure Service

Funder: London Borough of Ealing

Objective: To support VCSE groups in Ealing through capacity building, group development, funding applications, and training.

Targets Achieved 2023/24:

- Secured £3,004,481 in external funding for Ealing VCSE groups.
- Provided one-on-one support to 80 VCSE groups.
- Delivered training to 350 VCSE group representatives.
- Assisted 20 groups in establishing registered charities, constituted groups, or Community Interest Companies.
- Conducted 29 training/workshop sessions for various VCS groups in Ealing.

Ealing Voice Network

Funder: London Borough of Ealing

Objective: To improve the sector's voice with statutory stakeholders, respond to emerging needs and foster collaboration.

Targets Achieved 2023/24:

- Launched the voice network in October 2023, creating a collaborative space for the sector and local authority colleagues.
- Health and Social Care Network launched on January 24, increasing understanding of the Together in Ealing: Health and Wellbeing Strategy.
- Trustee Network sessions on 'How to Recruit Trustees' and 'Trustee Roles and Responsibilities' held throughout the year.

Hounslow Infrastructure Service

Funder: London Borough of Hounslow

Objective: To support VCSE groups in Hounslow through capacity building, group development, funding applications, and training.

Targets Achieved 2023/24:

- Secured £2,434,268 in external funding for Hounslow VCSE groups.
- Provided one-on-one support to 74 groups receiving funding advice.
- Delivered training to 450 VCSE groups.
- Assisted 16 groups in establishing registered charities, constituted groups, or Community Interest Companies.
- Conducted 29 training/workshop sessions for various VCS groups in Hounslow, with 551 representatives attending.

Report of the trustees (incorporating the directors' report)

For the year ended 31 March 2024

Hounslow Voice Network

Funder: London Borough of Hounslow

Objective: To enhance the sector's voice with statutory stakeholders, address emerging needs, and foster collaboration.

Targets Achieved 2023/24:

- Held events on various themes, including safeguarding, community strategy, digital champions, and more.
- Launched the Health and Social Care Forum and the Trustee Network.
- Conducted sessions for the Leadership Network and Youth Network.

Ealing Volunteer Centre

Funder: London Borough of Ealing

Objective: To support local organisations and residents through volunteering initiatives.

Targets Achieved 2023/24:

- Approximately 20,137 volunteering hours were contributed throughout the year, reflecting the community's commitment to volunteerism and the immense social value generated by volunteers in the borough.
- Volunteer Engagement: The centre has registered 6,056 volunteers, demonstrating the community's active participation and dedication to volunteerism.
- Organisational Support: A total of 401 organisations have been supported, which indicates the centre's commitment to enhancing the local voluntary sector's capacity.
- Training and Skill Development: The centre delivered 50 training sessions, providing valuable skills and knowledge to 185 groups and 237 volunteers. This has undoubtedly contributed to the personal and professional growth of Ealing residents.
- The centre has delivered various training sessions to support residents, emphasising its role in enhancing volunteer skills and knowledge. It successfully hosted the "Volunteers Thank You Lunch" to celebrate the invaluable contributions of volunteers to local organisations. The centre demonstrates its dedication to individualised volunteering assistance through continued personalised support via one-on-one interactions with residents.
- Enhanced efforts with the London Borough of Ealing have facilitated events for asylum seekers 240 interested in volunteering, furthering community involvement.

Hounslow Volunteer Centre

Funder: London Borough of Hounslow

Objective: To support local organisations and residents through volunteering initiatives.

Targets Achieved 2023/24:

- Bolstered engagement with 300 asylum seekers interested in volunteering, highlighting the interest and willingness of individuals to contribute.
- Introductory training session for ESOL students at West Thames College, attended by 95 students, as an example of the centre's educational outreach.
- An impressive 6,824 volunteers registered, reflecting the community's active participation and dedication to volunteerism.
- Support was provided to 358 organisations, indicating the centre's commitment to enhancing the capacity of the local voluntary sector.

Report of the trustees (incorporating the directors' report)

For the year ended 31 March 2024

- 52 training sessions delivered, providing valuable skills and knowledge to groups and volunteers, contributing to their personal and professional growth.
- Community outreach sessions organised at various locations, significantly involving residents in meaningful volunteer work.
- Approximately 26,137 volunteer hours contributed annually, showcasing the volunteers' commitment to positively impacting the community.
- The annual appreciation event saw 30 volunteers in attendance as a gesture of gratitude for their contributions.

West London Volunteer Programme

Funder: London Borough of Hounslow

Objective: To increase the levels and diversity of volunteers in the cultural, arts, and heritage sectors.

Targets Achieved 2023/24:

- Conducted eight sessions, including open days, information sessions, and a volunteer lunch.
- Maintained a database of 79 residents participating in the programme.
- Hosted a feedback session for cultural providers to discuss desired training sessions.
- Completed a report highlighting feedback from cultural providers.
- Participated in the West London Volunteers Fair, connecting with 50 volunteers.
- Assisted Boston Manor House in recruiting ten volunteers for their Colour Scape events.
- Supported Boston Manor House in recruiting four West London Volunteers Fair volunteers.
- Aided Kempton Steam Museum in recruiting four new volunteers.

Ealing Mental Health Forum

Funder: London Borough of Ealing

Objective: To encourage mental health organisations to connect, share learning, and address sector concerns.

Targets Achieved 2023/24:

- Hosted forums on diverse topics with presentations from local organisations.
- Conducted a session with mental health organisations to discuss sector experiences and support needs,
- Presented findings at an LBE senior staff meeting.
- Shared information with a mailing group about borough changes and requests from organisations and council staff.

Acton Connect

Funder: Ealing Council

Objectives Reducing Social Isolation, Strengthening Communities, Improving Health and Wellbeing and Increasing Activity and Independence.

Targets Achieved 2023/24

- Hosting adult art drawing and sketching sessions, multi-generational games clubs, reading/book clubs, and coffee mornings.
- EASE weekly drop-ins for refugees and asylum seekers.
- Safe environments for elderly people of African Caribbean heritage through UACS.

Report of the trustees (incorporating the directors' report)

For the year ended 31 March 2024

- Utilising digital and physical communications for community strengthening.
- Acton Connect webpages with information on available activities and volunteering opportunities.
- Maintaining a Community Calendar showing schedules available online, on leaflets, and posters in community spaces.
- Establishing a Youth Action Volunteer team to empower community involvement.
- Hosting various community activities, including youth film clubs, clean-ups, tree planting, volunteer awards, safety drop-in sessions, and podcast shows.
- Recruiting 50 health volunteers from Acton to serve as trusted contact points.
- Mindfood's free food-growing and wellbeing sessions.
- Hosting community and international walks, talks, yoga sessions, cooking demonstrations, healthy eating classes, and monthly health drop-in events.
- Music therapy sessions by Steel Pan Trust.
- Collaborating with professional health bodies to disseminate public health messages through various media channels.
- Recruited 40 Acton Connected volunteers to support new VCSE groups in setting up and securing funding.
- Hosting creative writing sessions, Acton Together walks, mentoring training, fitness classes for young people from BAME communities, gardening, and urban food-growing sessions.

Public Health Inequalities

Funder: London Borough of Ealing

Objective: To create lasting partnerships with marginalised and excluded groups, build long-term community strength, and equip community groups to meet evolving needs.

Targets Achieved 2023/24:

- Mapped BAME communities in areas of significant health deprivation.
- Designed communication materials and a plan.
- Scoped community groups and local actors in Ealing.
- Established a community-based network to engage 200 groups.

Help Through Crisis Rescue Advice Hub

Funder: The National Lottery: Reaching Communities

Objective: To support people experiencing or at high risk of hardship crises in improving their circumstances and plans.

Targets Achieved 2023/24:

- Provided initial support and signposting to 568 clients.
- Engaged 357 clients in Stage 1 and 41 clients in Stage 2.
- Assisted 35 clients in stage 2 support, helping approximately 200 clients through the Advice and Rescue Hub.

Report of the trustees (incorporating the directors' report)

For the year ended 31 March 2024

ICS Research Engagement Network Development (REND) 2 & ICS Research Engagement Network (REN) 3 Funder: NHS

Objective: To develop a research network reflective of local communities' challenges and needs through engagement at the hyperlocal level.

Targets Achieved 2023/24:

- Created working relationships with primary care networks and local authority health provisions.
- Conducted ten roadshows with 1,212 total participants.
- Completed 597 health checks and gathered 283 evaluation forms.

My London: Enabling Youth Social Action

Funder: Greater London Authority

Objective: To engage vulnerable young people in a six-week skill-building course and facilitate youth-led social action projects to improve their sense of belonging and mental health.

Targets Achieved 2022/23:

- Engaged 90 young people across various cohorts, completing or in the process of completing the programme.
- Projects included creating videos, organising wellbeing days, designing support links, recording music, and delivering mental health events.

Ukrainian Infrastructure Network

Funder: The Ealing Council

Objective: To facilitate the successful settlement and integration of Ukrainians in Ealing through community engagement and support.

Targets Achieved 2022/23:

- Mapped Ukrainian communities and network members.
- Designed communication materials and conducted focus groups to understand community needs.
- Relaunched the Ukrainian Network and identified the needs of the Ukrainian community.
- Assisted 215 Ukrainians through various support initiatives.
- Trained 15 Ukrainian volunteers to support the community.
- Increased awareness and usage of services by newly settled Ukrainians.

Report of the trustees (incorporating the directors' report)

For the year ended 31 March 2024

Cancer Awareness Project

Funder: Macmillan Cancer Support

Objective: To strengthen relations with local communities, improve trust in services, and reduce inequalities for patients diagnosed with cancer.

Targets Achieved 2023/24:

- Engaged 399 individuals through feedback surveys.
- Held 49 community events with 2,385 participants.
- Reached 5,251 people through newsletters and social media.
- Recruited 72 Cancer Champions and deployed 36 into diverse communities.

Community Organisations Cost of Living Fund

Funder: The National Lottery Community Fund

Objective: To provide a space for residents experiencing financial hardship to access various services and support.

Targets Achieved 2023/24:

- Directly supported 4,462 people.
- Engaged 41 volunteers, contributing 2,500 volunteer hours.

Carers Short Break

Funder: London Borough of Ealing

Objective: To develop carer-centred training materials, recruit diverse volunteers, and establish peer support groups.

Targets Achieved 2023/24:

- Mobilised carers' cafes across the Borough.
- Identified and supported carers through various program activities.

Re-Klaim IT Empowered by Pathways

Funder: Pathways Housing

Objective: To establish a digital inclusion project to provide devices to the most vulnerable sections of the community, reducing digital isolation and exclusion.

Targets Achieved 2023/24:

- Provided one-on-one support with digital skills and ID literacy to 350 residents.
- Conducted a four-week course for 60 residents to equip them with essential digital literacy and skills.

Report of the trustees (incorporating the directors' report)

For the year ended 31 March 2024

Financial review

Reserve policy

Introduction

The Charity Commission recognises the need for charities to hold sufficient reserves to secure their viability beyond the immediate future and to protect themselves against future uncertainties. It recommends that charities should be able to demonstrate, by reference to the charity's current position and prospects, why holding a particular level of reserves is suitable for the charity at present. Responsibility for establishing an appropriate reserves policy lies with the charity's trustees.

The charity's reserves are allocated to three different types of fund in its financial statements:

Restricted funds

These funds relate to unspent money from grants and other incoming sources where the funder has specified what the money must be spent on, and the trustees do not have the power to use the funds for purposes other than those in line with the funder's objectives.

Unrestricted funds

These funds relate to unspent money from grants and other incoming sources where the funder has not specified what the money should be spent on, thereby granting the trustees complete control to spend on general activities that further the charity's objectives.

Designated funds

Trustees, at their discretion, may earmark part of unrestricted funds for specific activities, for example, replacement of office equipment, without restricting or committing the funds in a legal sense. The trustees may cancel the designation if they later decide the charity does not need these funds for a specified purpose.

The following relates to the level of unrestricted funds, including designated funds, needed by the charity:

Reasons for reserves

Unrestricted reserves may be needed to provide cover and security in the following events:

- any salary, administration, accommodation and support costs, without which the charity could not function, in the event of a loss of or reduction in funding;
- any notice and redundancy costs should it be necessary to reduce core staffing levels, or if project staff cannot be redeployed when funding comes to an end;
- any working capital when funding is delayed or paid in arrears;
- any deficits arising on restricted funds;
- any unbudgeted events such as sickness, maternity leave, recruitment to fill existing posts, unexpected replacement of capital items; and
- any other risks and unforeseen expenditure which may arise that are beyond the charity's control and cannot be met from existing income.

Report of the trustees (incorporating the directors' report)

For the year ended 31 March 2024

Policy and procedures

The Board of Trustees has reviewed the level of reserves needed by the charity and agreed at the July 2023 Board that the charity should aim to hold unrestricted reserves sufficient to meet approximately six month's expenditure.

- likely net cash flow levels will be monitored for at least six months to ensure that ECVS has adequate reserves to remain in operation.
- Should this be at risk, early steps will be taken to reduce expenses and generate unrestricted income, and, if appropriate, activities will be commenced to ensure an orderly wind-up of the charity.
- a summary of this reserves policy and a statement regarding the current level of reserves will be included in the charity's Annual Report, as required by the Charity Commission's SORP (Statement of Recommended Practice).

Reserves review

The level of reserves will be reviewed annually by the Board of Trustees, and the charity's financial position will be monitored every quarter (unless financial circumstances require a more urgent change).

Principal funding sources

ECVS's principal funding sources are mainly from charitable trusts and statutory bodies through grants.

Financial position

EHCVS's total income increased from £828,127 in 2022/23 to £951,793 in 2023/24.

EHCVS's total expenditure increased from £583,776 in 2022/23 to £644,069 in 2023/24.

A full breakdown of the movement in funds by project is given in the notes to the accounts.

Structure, Governance and Management

Governing document

Ealing and Hounslow Community Voluntary Service (EHCVS) is a company limited by guarantee without share capital, as defined by the Companies Act 2006. The company is governed by its Memorandum and Articles of Association, initially adopted by a special resolution dated 24 February 1988. The Memorandum and Articles of Association have since been amended, and a special resolution at the AGM has adopted the latest governing document held on 24 November 2020. The company is registered as a charity, dated 15 June 1989, with the Charity Commission.

The company has no share capital, but in the event of the company winding up, the members have undertaken to contribute a sum not exceeding £10 to the company's assets. Trustees are not members as individuals.

Recruitment, appointment, induction and training of new trustees

The Board of Trustees (Board) comprises a minimum of 3 and a maximum of 20 trustees. The Trustees may appoint any individual to be a Trustee who is an individual member or the authorised representative of an organisation member and not disqualified under the Charities Act or the Companies Act. One-third of the elected trustees retire by rotation at each annual accounts meeting and may offer themselves re-election. The Board is expected to meet at least four times a year.

New Trustees will be provided with an information pack outlining ECVS's activities. In addition, new trustees are invited to visit ECVS's offices for a meeting with the Chief Executive and an introduction to staff. Each year, there is a Staff/Trustee Away day for training, planning and evaluation. The Board considers the trustee, staff and volunteer skills and training needs. A small budget for trustee training allows trustees to attend relevant conferences or seminars.

Report of the trustees (incorporating the directors' report)

For the year ended 31 March 2024

Organisational structure

The Board is responsible for the overall management and direction of the charity. The Board takes all major financial, organisational and policy decisions. The Board meetings receive regular project progress reports and quarterly financial management reports. The Board agrees on an annual Action Plan (setting priorities for the year ahead) and receives an annual Performance Report (reporting achievements in the previous year). The Board agrees to all new staff posts and receives copies of annual appraisal reports on each staff member.

Day-to-day management and operational issues (including approval of purchase orders and invoices) are delegated to the Chief Executive.

Staff

Charity staff on 31 March 2024 were as follows:

Gurpreet Rana - Chief Executive Officer
Irfan Arif - Head of Operations
Iain Elliott - Funding and Group Development Manager
Whitley St. Luce-Frederick - Volunteer Manager
Wendy James - Partnership Manager
Joseph Dowd - Project Officer
Kanishka Rathnayake - Funding and Group Development Officer
David James Buckley - Volunteer and Social Action Coordinator
Elizabeth Baines - Community Connections Coordinator
Ana Patricia Izquierdo Suarez - Community Care Coordinator
Nashab Alikh - Web Development Officer
Olga Dudnik - Project Officer

Wider network

The trustees maintain a network of contacts in the London Borough of Ealing and Hounslow and surrounding areas by delivering various services, projects, and programmes. In addition, a more comprehensive network of contacts is made through membership, consortia arrangements and partnerships in the aforementioned areas.

On 31 March 2024, EHCVS had an enrolled membership of 1,368 voluntary and community organisations and groups.

Risk management

ECVS has a formal Risk Assessment analysis, which trustees review annually. This covers financial, staffing, management, and operational risks. The Board approved this year's review in July 2023; a copy is available on request.

Statement of trustees responsibilities

The trustees (who are also the directors of Ealing Community and Voluntary Service for the purposes of company law) are responsible for preparing the Report of the Trustees and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice), including Financial Reporting Standard 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland".

Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing those financial statements, the trustees are required to:

Report of the trustees (incorporating the directors' report)

For the year ended 31 March 2024

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charity SORP;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Statement of disclosure to our auditors

In so far as the trustees are aware:

- there is no relevant audit information of which the charitable company's auditors are unaware; and
- the trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditors are aware of that information.

This report has been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

These financial statement were approved by the board of trustees on 12 November 2024 and are signed on their behalf by:

Anthony Ansell Chair - Trustee

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Independent auditor's report to the members of Ealing And Hounslow Community Voluntary Service

For the year ended 31 March 2024

Opinion

We have audited the financial statements of Ealing And Hounslow Community Voluntary Service for the year ended 31 March 2024 which comprise the Statement of Financial Activities, the Balance Sheet, the Cash Flow Statement and the related notes. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland (United Kingdom Generally Accepted Accounting Practice)".

In our opinion, the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 March 2024, and of its incoming resources and application of resources, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the charitable company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

We have nothing to report in respect of the following matters in relation to which the ISAs (UK) require us to report to you where:

- the trustees' use of the going concern basis of accounting in the preparation of the financial statements is not appropriate; or
- the trustees have not disclosed in the financial statements any identified material uncertainties that may cast significant doubt about the charitable company's ability to continue to adopt the going concern basis of accounting for a period of at least twelve months from the date when the financial statements are authorised for issue.

Other information

The other information comprises the information included in the annual report, other than the financial statements and our auditor's report thereon. The trustees are responsible for the other information. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon. In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information; we are required to report that fact.

We have nothing to report in this regard.

Independent auditor's report to the members of Ealing And Hounslow Community Voluntary Service

For the year ended 31 March 2024

Opinions on other matters prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the Trustees' Report, which includes the Directors' Report prepared for the purposes of company law for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the Directors' Report included within the Trustees' Report have been prepared in accordance with applicable legal requirements.

Matters on which we are required to report by exception

In the light of the knowledge and understanding of the charitable company and its environment obtained in the course of the audit, we have not identified material misstatements in the Directors' Report included within the Trustees' Report.

We have nothing to report in respect of the following matters where the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept or returns adequate for our audit have not been received from branches not visited by us;
- the financial statements are not in agreement with the accounting records and returns;
- certain disclosures of trustees' remuneration specified by law are not made;
- we have not received all the information and explanations we require for our audit; or
- the trustees were not entitled to prepare the financial statements in accordance with the small companies regime.

Responsibilities of trustees

As explained more fully in the Trustees' Responsibilities, the trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the company or to cease operations, or have no realistic alternative but to do so.

Auditor's responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but it is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Independent auditor's report to the members of Ealing And Hounslow Community Voluntary Service

For the year ended 31 March 2024

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements n respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below:

- Discussion with the management of known instances of non-compliance with laws and regulations.
- Understanding of management's internal control designed to prevent irregularities.
- Design audit procedures around testing of expenses.
- Testing transactions entered outside of the normal course of the business.
- Identifying and testing of journals entries.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at: www.frc.org.uk/auditorsresponsibilities This description forms part of our auditor's report.

Use of our report

'This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company's members as a body, for our audit work, for this report, or for the opinions we have formed'.

Arvind Joshi FCA CTA DChA (Senior Statutory Auditor)

For and on behalf of Levy + Partners Limited

Chartered Accountants and Statutory Auditors

7-8 Ritz Parade

Western Avenue

London

W53RA

Date: 12 November 2024

Statement of financial activities (incorporating the income and expenditure account)

For the year ended 31 March 2024

	U Notes	nrestricted funds £	Restricted funds	2024 Total £	2023 Total £
Income from:					
Donations and legacies	3	500	¥	500	<u> </u>
Charitable activities:Community developmentFunding and group development	4	19,674 80,000	457,115 136,774	476,7 8 9 216,774	338,365 195,142
 Partnership development Training and learning Investment income 	5	12,616	188,342 56,772	188,342 56,772 12,616	291,162 3,458
Total income		112,790	839,003	951,793	828,127
Expenditure on					
Charitable activities: - Community development - Funding and group development - Partnership development - Training and learning	6	24,187 48,792	255,856 97,488 160,901 56,845	280,043 146,280 160,901 56,845	245,304 116,937 221,535
Total expenditure		72,979	571,090	644,069	583,776
Net income for the year	*>	39,811	267,913	307,724	244,351
Total funds brought forward		235,210	522,471	757,681	513,330
Total funds carried forward		275,021	790,384	1,065,405	757,681

The statement of financial activities includes all gains and losses in the year and therefore a separate statement of total recognised gains and losses has not been prepared.

All of the above amounts relate to continuing activities.

Balance sheet

As at 31 March 2024

			2024		2023
	Notes	£	£	£	£
Fixed assets					
Tangible assets	9		15,188		28,623
Current assets					
Debtors	10	114,717		107,937	
Cash at bank and in hand		1,004,956		691,061	
		1,119,673		798,998	
Creditors: amounts falling				,	
due within one year	11	(69,456)		(69,940)	
Net current assets			1,050,217		729,058
Net assets			1,065,405		757,681
The funds of the charity:	16				
Restricted income funds			790,384		522,471
Unrestricted income funds		61	275,021		235,210
Total charity funds			1,065,405		757,681

The financial statements are prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

The financial statements were approved by the board on 12 November 2024 and signed on its behalf by

Anthony Ansell Chair - Trustee

Johnny Nota Treasurer - Trustee

Company number: 02223863

Cash flow statement

for the year ended 31 March 2024

	Notes	2024 £	2023 £
Net incoming resources for the year		307,724	244,351
Adjustments for:			
Income from investments (Gain) / Loss on disposal of tangible assets Depreciation and impairment (Increase)/Decrease in debtors (Decrease)/Increase in creditors		(12,616) 6,518 7,478 (6,780) (484)	(66,440)
Net cash inflow from operating activities		301,840	125,562
Returns on investments and servicing of finance Capital expenditure		12,616 (561)	3,458 (11,551)
Increase in cash in the year		313,895	117,469
Reconciliation of net cash flow to movement in net funds			
Movement in net funds in the year Net funds at 1 April 2023		313,895 691,061	,
Net funds at 31 March 2024		1,004,956	691,061

Notes to the financial statements

For the year ended 31 March 2024

1. Company information

Ealing And Hounslow Community Voluntary Service is a public benefit entity registered as charity in England and Wales and a company limited by guarantee. It was incorporated on 24 February 1988 (company number 02223863) and registered as a charity on 15 June 1989 (charity number 800684)

The company was established under a Memorandum of Association which established the objects and powers of the charitable company and is governed under its Articles of Association.

In the event of the charitable company being wound up, members are required to contribute an amount not exceeding £10 each.

The registered office of the charity is: West Ealing Library, Melbourne Avenue, London, W13 9BT.

2. Accounting policies

The principal accounting policies are summarised below. The accounting policies have been applied consistently throughout the year and the preceding year.

2.1. Basis of accounting

The financial statements have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts. The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) - (Charities SORP (FRS 102)), and the Charities Act 2011.

2.2. Fund accounting

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

Restricted funds are to be used for specific purposes as laid down by the donor. Expenditure which meets these criteria is charged to the fund together with a fair allocation of management and support costs.

Transfer are made from unrestricted to restricted funds to cover any overspends on restricted projects during the year where the cost will not be met by the funder. Transfers between restricted funds and from restricted to unrestricted funds are made with the permission of the funder.

Notes to the financial statements

For the year ended 31 March 2024

2.3. Income Recognition

All incoming resources are included in the statement of financial activities when the charity is entitled to the income and the amount can be quantified with reasonable accuracy. The following specific policies are applied to particular categories of income:

Voluntary income is received by way of grants, donations and gifts and is included in full in the statement of financial activities when receivable. Grants where entitlement is not conditional on the delivery of a specific performance by the charity, are recognised when the charity becomes unconditionally entitled to the grant.

Donated professional services and facilities are recognised as income when the charity has control over the item, any conditions associated with the donated item have been met, the receipt of economic benefit from the use by the charity of the item is probable and that economic benefit can be measured reliably. In accordance with the Charities SORP (FRS 102), the general volunteer time is not recognised. On receipt, donated professional services and facilities are recognised on the basis of the value of the gift to the charity which is the amount the charity would have been willing to pay to obtain services or facilities of equivalent economic benefit on the open market; a corresponding amount is then recognised in expenditure in the period of receipt.

Gifts donated for resale are included as incoming resources within activities for generating funds when they are sold.

Income from the charity shop is included in the year in which it is receivable.

Income from investments is included in the year in which it is receivable.

Legacies are included when the charity is advised by the personal representative of an estate that payment will be made or property transferred and the amount involved can be quantified.

2.4. Expenditure

Expenditure is recognised on an accrual basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered, and is reported as part of the expenditure to which it relates.

Costs of generating funds comprise the costs associated with attracting voluntary income and the costs of trading for fundraising purposes.

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Fundraising costs are those incurred in seeking voluntary contributions and do not include the costs of disseminating information in support of the charitable activities.

Support costs are those costs incurred directly in support of expenditure on the objects of the charity and include project management.

Notes to the financial statements

For the year ended 31 March 2024

2.5. Tangible fixed assets and depreciation

Tangible fixed assets are stated at cost less accumulated depreciation. Depreciation is provided at rates calculated to write off the cost less residual value of each asset over its expected useful life, as follows:

Plant and machinery - 25% per annum reducing balance basis Fixtures, fittings and equipment - 25% per annum reducing balance basis

Office Partitioning - Straight line over 6 years

2.6. Defined benefit pension schemes

The charity operates a defined benefit pension scheme for employees. The assets of the scheme are held separately from those of the charity in an independently administered fund.

Current service costs, past service costs and gains and losses on settlements and curtailments are charged to appropriate resources expended categories in the statement of financial activities. Past service costs are recognised over the vesting period or immediately if the benefits have vested. When a settlement (eliminating all obligations for benefits already accrued) or a curtailment (reducing future obligations as a result of a material reduction in the scheme membership or a reduction in future entitlement) occurs, the obligation and related plan assets are remeasured using current actuarial assumptions and the resultant gain or loss is recognised in the statement of financial activities during the period in which the settlement or curtailment occurs.

The interest cost and the expected return on assets are shown as a net amount as other finance costs or income. Net pension finance costs are allocated to appropriate resources expended categories in the statement of financial activities. Net pension finance income is recognised as an incoming resource in the statement of financial activities. Actuarial gains and losses are recognised immediately as other recognised gains and losses in the statement of financial activities.

Pension scheme assets are valued at fair value at the balance sheet date. Fair value is based on market price information and in the case of quoted securities is the published bid price. Pension scheme liabilities are measured on an actuarial basis using the projected unit method and are discounted to their present value using a rate equivalent to the current rate of return on a high quality corporate bond of equivalent currency and term to the scheme liabilities. The pension scheme [Either: "surplus (to the extent that it can be recovered) OR "deficit"] is recognised in full on the balance sheet, net of related deferred tax.

2.7. Taxation

The charity's activities fall within the exemptions afforded by the provisions of the Section 478 of the Corporation Tax Act 2010. Accordingly, there is no taxation charge in these accounts.

2.8. Going Concern

The accounts have been prepared on the assumption that the Charity is able to carry on its activities as a going concern, which the trustees consider appropriate having regard to the circumstances.

The Board of Trustees have given due consideration to the working capital and cash flow requirements of Ealing And Hounslow Community Voluntary Service and consider the current and forecast cash resources to be sufficient to cover the working capital requirements of the charity for at least 12 months from the date of signing the financial statements.

Notes to the financial statements

For the year ended 31 March 2024

3. Donations and legacies

	Unrestricted	2024	2023
	funds	Total	Total
	£	£	£
Legacies	500	500	
	500	500	

Notes to the financial statements

For the year ended 31 March 2024

4. Income from charitable activities

4.	Income from charitable activities				
		Unrestricted	Restricted	2024	2023
		funds	funds	Total	Total
		£	£	£	£
	Community development	19,674	457,115	476,789	338,365
	Funding and group development	80,000	136,773	216,774	195,142
	Partnership development	50,000	188,342	188,342	291,162
	Training and learning	<u> </u>	56,772	56,772	271,102
		99,674	839,002	938,677	824,669
		·	= = =		
				2024	2023
4.1				Total	Total
4.1	Grant received included in the above are as follows:			£	£
	London Borough of Ealing			302,228	297,541
	London Borough of Hounslow			146,850	150,250
	Greater London Authority			74,962	144,358
	North West London ICS & ICB Roadshow Project			93,450	23,450
	National Lottery Community Fund			183,380	140,897
	Macmillan			46,772	
	Ealing Mental Health Forum			15,507	3,000
	Inspire Hounslow			5,746	13,375
	Carers Trust Hillingdon			33,790	₩.
	West London NHS Trust			3,500	7,000
	Access to GPS Workshop			-	10,265
	Southeast Communities Rail Partnership			*	10,000
	National Association Voluntary & Community Action	9		28,324	4,159
	Others			4,168	20,374
				938,677	824,669
				2024	2023
				Total	Total
4.2	Summary of grants received			£	£
	Government institutions and local authorities			630,990	632,049
	Charity, voluntary and community organisations			307,687	192,620
				938,677	824,669

Notes to the financial statements

For the year ended 31 March 2024

5.	Investment income				
			Unrestricted	2024	2023
			funds	Total £	Total £
			£	L	ı
	Bank interest received		12,616	12,616	3,458
			12,616	12,616	3,458
6.	Charitable activities costs				
		Unrestricted	Restricted	2024	2023
		funds	funds	Total	Total
		£	£	£	£
	Community development	24,187	255,856	280,043	245,304
	Funding and group development	48,792	97,488	146,280	116,937
	Partnership development	(#)	160,901	160,901	221,535
	Training and learning	(Z)	56,845	56,845	:
		72,979	571,090	644,069	583,776
				2024 Texts 1	2023
6.1	Project payments to charitable, voluntary and com	munity overniest	ions	Total £	Total £
0.1	Ealing Law Centre	miunity organisat	10115	23,110	33,555
	West London Equality Centre			23,110	32,709
	Access to GPs Workshops			(900)	900
	Each Counselling and Support			3,116	14,950
	Hillingdon Autistic Care and Support			11,600	17,350
	Spark			9,300	11,550
	Berkeley Academy Heston West Big Local			9,760	15,900
				79,096	126,914

Notes to the financial statements

For the year ended 31 March 2024

		2024	2023
		Total	Total
6.2	Detailed charitable activities costs	£	£
	Salaries, Social Security and Pension Costs	360,429	335,736
	Consultancy fees / agency staff costs	20,515	18,717
	Occupancy	37,457	38,060
	Postage, printing, telephone and office costs	5,248	5,008
	Staff and volunteers expenses	8,419	5,709
	Organised events and training	80,849	6,663
	Partnership payments	79,096	126,914
	Publicity and advertising	2,584	2,065
	Staff recruitment	1,355	4,016
	Computers development costs	10,431	7,790
	Subscription and licence	4,220	3,127
	Financial, legal and audit	19,243	23,456
	Governance costs	227	579
	Depreciation of tangible assets	7,478	5,936
	Gain or loss on disposal of tangible assets	6,518	9
		644,069	583,776
		044,069	383,776

7. Trustees' Remuneration and Benefits

The trustees received no remunerations or other benefits during the year (2023: Nil).

No trustees received payment for professional or other services supplied to the charity.

The trustees were able to use services used generally by beneficiaries and members of the charity.

Trustees' expenses

No trustees received reimbursements of expenses during the year (2023: Nil).

Notes to the financial statements

For the year ended 31 March 2024

8. Staff costs

	2024	2023
	£	£
Salaries and wages	323,488	301,167
Social security costs	27,133	25,954
Pension contributions	9,808	8,615
	360,429	335,736
		=====

8.1 The average monthly number of employees (full time equivalent) during the year was as follows:

	2024 Number	2023 Number
Community development	5	6
Funding and group development	2	2
Partnership development	2	2
Training and learning	1	-
	10.00	10.00

There was one senior employee earning more than £60,000 per annum during this current financial year (2023: 1).

Notes to the financial statements

For the year ended 31 March 2024

9.	Tangible fixed assets	Plant and		
			equipment	Total
		£	£	£
	Cost			
	At 1 April 2023	632	80,276	80,908
	Additions	-	561	561
	Disposals	: - !	(19,555)	(19,555)
	At 31 March 2024	632	61,283	61,914
	Depreciation		,	,
	At 1 April 2023	178	52,107	52,285
	Charge for the year	101	7,377	7,478
	On disposals	-	(13,036)	(13,036)
	At 31 March 2024	279	46,448	46,727
	Net book values			
	At 31 March 2024	353	14,835	15,188
	At 31 March 2023	454	28,169	20 622
	At 31 Maich 2025	434	20,109	28,623
10.	Debtors			
10,	Dentors		2024	2023
			£	2023 £
			*	*
	Trade debtors		99,437	105,422
	Prepayments		15,280	2,515
			114,717	107,937
				

Notes to the financial statements

For the year ended 31 March 2024

11. Creditors: amounts falling due

within one year	2024 £	2023 £
Pension fund loan	7 .	(54)
Trade creditors	16,494	5,992
Other taxes and social security	10,464	
Accruals and deferred income	42,498	64,002
	69,456	69,940

Included within Accruals and Deferred Income is deferred income of £42,498 (2023: £47,187). Deferred income relates to fund received in advance from NAVCA Ukrainian Infrastructure Network to be expended in the 2024/2025 financial year.

12. Related party transactions

There are no related party transactions during the year.

13. APB Ethical Standard - Provision available for small entities

In common with many other businesses of our size and nature we use our auditors to prepare and submit returns to the tax authorities and assist with the preparation of the financial statements.

14. Company limited by guarantee

Ealing And Hounslow Community Voluntary Service is a company limited by guarantee and accordingly does not have a share capital.

Every member of the company undetakes to contribute to the assets of the company in the event of its being wound up, for payments of the debts and liabilities of the company, such amount as may be required, not exceeding £10.

15. Ultimate Controlling Party

The charitable company is controlled by its members as a group and consequently there is no single ultimate controlling party.

Notes to the financial statements

For the year ended 31 March 2024

16	Analysis of net assets between funds				
		J	Inrestricted	Restricted	Total
			funds	funds	funds
	Fund halaman at 21 March 2024 as represented by		£	£	£
	Fund balances at 31 March 2024 as represented by: Tangible fixed assets		15 100		15 100
	Current assets		15,188	700 204	15,188
			329,289	790,384	1,119,673
	Current liabilities		(69,456)		(69,456)
			275,021	790,384	1,065,405
17.	Unrestricted funds	At 1 April 2023 £	Incoming resources	Outgoing resources	At 31 March 2024 £
18.	Restricted funds	235,210 At	112,790	(72,979)	275,021 At
		1 April	Incoming	Outgoing	31 March
		2023	resources	resources	2024
		£	£	£	£
		500 471	920.002	(571 000)	700 204
		522,471	839,003	(571,090)	790,384