

Charity number: 800684
Company number: 02223863

Ealing And Hounslow Community Voluntary Service

(A company limited by guarantee)

Trustees' report and financial statements For the year ended 31 March 2023

Ealing And Hounslow Community Voluntary Service
(A company limited by guarantee)

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Ealing And Hounslow Community Voluntary Service
(A company limited by guarantee)

Legal and administrative information

For the year ended 31 March 2023

Charity number 800684

Company registration number 02223863 (England and Wales)

Business and Registered office address West Ealing Library
Melbourne Avenue
West Ealing
London W13 9BT

Trustees	Graham Kelly Chair	Resigned on 10 January 2023
	Ann Jacklin Vice-Chair	Resigned on 12 September 2023
	Anthony Ansell Chair	
	Balvinder Chahal	
	Yuusuf Guuled	
	Anthony Brooks	
	Nazim Shah	
	Debbie Brenner	
	Rosi Prescott	Appointed on 10 January 2023
	Johnny Nota Treasurer	Appointed on 03 March 2023

Company secretary Gurpreet Rana

Auditors Levy + Partners Limited
Chartered Accountants and Statutory Auditors
7-8 Ritz Parade
Western Avenue
London W5 3RA

Bankers CAF Bank Ltd
Kings Hill
West Malling
Kent
ME16 4TA

Ealing And Hounslow Community Voluntary Service (A company limited by guarantee)

Chairperson's Statement

For the year ended 31 March 2023

The financial year 2022-2023 was one during which we were able to build on the previous year when we were recovering from the coronavirus pandemic. I'm delighted that we have been able to attract new activities and continue to improve the lives of the less advantaged local communities in Ealing, Hounslow, and the surrounding areas.

Over the year, we increased our income by just over a quarter whilst continuing to manage the growth in our costs, which resulted in a surplus. In line with the priorities set in last year's annual report, we have also increased payments where we work in partnership with other local charities, by over 40%.

All our income is obtained through a competitive bidding process. It falls into three main tranches; grants from the Local Authorities to finance CVS, Voice and Volunteer Recruitment activities; funding for local activities; and funding from national organisations (which brought approximately £300,000 of new money into the area during the last financial year). Nearly all bids require specific deliverables and where appropriate we try to pass on some of these activities to local volunteer organisations. We also often act as the lead partner in a consortium with local volunteer organisations. In addition, we assisted local organisations in Ealing and Hounslow to prepare bids that brought them in over £2.8m in funding.

We undertook work in a number of new areas including:

Improving health - ICS Research Engagement Network Development (REND)

- Working closely with Imperial College and 3ST partners, EHCVS delivered five health roadshows across Hounslow, where we engaged with 1,000 residents and collaborated with 43 service providers to deliver a range of health and well-being support information.

Digital Inclusion - Re-Klaim

- We have distributed 1000 refurbished computers to vulnerable households in Ealing and have worked with residents to provide training and support to improve digital access and uplift those residents suffering from digital poverty.

Reacting to local issues - Ukrainian Infrastructure Network

- We launched the Ukrainian infrastructure support network to assist newly arrived Ukrainian refugees in Ealing.

Tackling Isolation - Community Connections

- We have successfully delivered 600 free activities to 8,000 residents in Ealing, Greenford, Northolt, Perivale, and Acton, catering for all ages from the under 5's to older adults. Working in community venues and open spaces, the project has demonstrated the reach of the CVS, as a borough wide organisation with multiple access points.

Helping Young People - Youth Social Action

- The programme encourages and supports young people to tackle local issues they care about promoting community engagement, active citizenship, and social integration, while directly impacting local communities. Young people have become involved in issues such as mental health support, combatting increased anti-social behaviour, improving the environment and tackling food insecurity.

Our CEO Gurpreet Rana has established close working arrangements with the two leading local authorities (Ealing and Hounslow), and we look to build on these over the current financial year. In these tight financial times, all involved parties must work closely together to provide the best possible service in helping the local communities.

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Chairperson's Statement

For the year ended 31 March 2023

The Board of Trustees worked with the management and staff of EHCVS during the year to help the operation become more effective. Towards the end of the year, our chair, Graham Kelly, decided to move on, and Tony Ansell, previously the Treasurer, was elected as the new Chair. Graham steered EHCVS through one of its most stressful periods (the retirement of our CEO, Andy Roper, the move of premises, the change of name, and, most importantly, the effects of COVID-19). His contribution, to EHCVS and the communities in Ealing and Hounslow, cannot be underestimated. We all send him our heartfelt thanks for his tremendous work, resulting in EHCVS emerging from these changes as a more robust and effective organisation.

It is also with sadness that I report the recent resignation of our Deputy Chair, Ann Jacklin, who has been vital in helping Graham with the changes he managed over the last six years. Thanks also go to Ann for her massive contribution.

We have taken the opportunity to build a new Board team and have replacements for the Treasurer (Johnny Nota) and the Deputy Chair (Antony Brooks). We have welcomed to the Board new members, including Rosi Prescott (Deputy Lieutenant for Hounslow) and Johnny Nota (West London NHS). We now have a wide range of skills but are still seeking appropriate Trustees who can provide us with some experience in areas where we are less robust (e.g., IT and social media).

Our priorities in the medium term include the following:

- . Recruitment and retention of staff to develop our range of skills and involvement, although it is recognised that the more successful EHCVS, the more likely our staff will be in demand by other organisations.
- . Review our current accommodation as, following the increased move to working from home, we cannot rent out spare space, and the increasing costs of utilities are making our current accommodation expensive. We are discussing this with LBE and the potential effects on the library service.
- . Engagement with volunteers, particularly those who are isolated and need to develop their social skills.
- . Protecting and enhancing our reputation as a reliable partner and seeking to increase the number of partnerships with other charities in the area to help them to develop their skills and income.
- . Increased use of digital methods in service delivery.

The continued development of EHCVS during a financial crisis and our ability to overcome those challenges leads me to believe we have an optimistic future. This has been achieved thanks to the talents, hard work, and commitment shown by our Staff, Volunteers, and Trustees - for which they deserve great credit and my personal thanks.

.....
Anthony Ansell Chair - Trustee

Date: 12 November 2023

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Report of the trustees (incorporating the directors' report)

For the year ended 31 March 2023

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 March 2023. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015).

Objectives and Activities

Objectives and aims

- to promote any charitable purpose for the benefit of the community in the LBE and surrounding areas and in particular, the advancement of education, the furtherance of health and the relief of poverty, distress and sickness; and
- to promote and organise co-operation in the achievement of the above purposes or any of them and to that end, but without prejudice to the generality of the foregoing, bring together in council representatives of other charities, voluntary bodies and statutory authorities engaged in the furtherance of the above purposes or any of them within the area of benefit.

Ealing and Hounslow CVS (EHCVS) is increasingly delivering services through consortia arrangements and partnerships. In these cases, EHCVS acts as the formal lead accountable body and has an overall funding agreement in place. Individual voluntary organisations who are part of the consortia then receive payments from EHCVS to deliver specific elements of the project concerned, in all cases subject to (a) signed detailed Service Level Agreements and (b) submission of regular monitoring reports.

Achievement and Performance

Public benefit

In planning and reviewing our activities, the trustees have given careful consideration whether they have complied with the duty in section 17 of the Charities Act 2011 to have due regard to the public benefit guidance published by the Charity Commission.

EHCVS core services, funding and good practice information and advice, volunteer recruitment and training are available to all voluntary and community groups in the London Boroughs of Ealing and Hounslow free of charge. In this way we indirectly provide public benefit to all sections of the community including ethnic minority groups, people with disabilities, older people and children/young people and many thousands of local residents who benefit from services provided by groups we support.

Our successful programme of fundraising will continue in 2022/23. It is important that we continue to improve our competitiveness, and to further diversify the range of funders we work with. We are keen to conduct more preparatory scoping and strategic partnerships.

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For the year ended 31 March 2023

Overview of Ealing and Hounslow CVS activity during financial year 2022-2023

Ealing Infrastructure Service

Funder: London Borough of Ealing

To support VCSE groups in Ealing through capacity building, group development support, support with funding applications and free training.

Achievements:

- External funding for Ealing Voluntary Community Sector Enterprise (VCSE) groups- £1,092,460.
- One-to-one support for 80 VCSE Groups who received funding or development advice.
- Training delivered to 300 VCSE Group reps.
- Twenty groups supported to set up as registered charities, constituted groups or Community Interest Companies.
- Twenty groups have been supported and advised on Constitutions, trustee recruitment and organisational policies and procedures.
- Forty training/workshop sessions are open to various VCS groups in Ealing, allowing reps to improve their skills and knowledge, which they can use to develop their organisation.
- Provided training and support to 30 VCSE managers and directors to improve their leadership skills.

Regular workshops were held in 2022/2023 with the following funders:

- * Tesco Community Grants
- * Foyle Foundation
- * Yapp Charitable Trust
- * Lloyds Bank Foundation
- * Ealing Small Grants, City Bridge Trust
- * Groundwork
- * Trust for London
- * John Lyons
- * National Lottery Community Fund
- * Heritage Lottery Fund
- * Freshwater Foundation

Safeguarding Service

More than 20 customised trainings on safeguarding children have been provided for over 50 VCSE groups and to more than 700 persons. In addition, The Yellow Book was promoted, and necessary training on the book was provided for the VCSE whilst distributing its physical copies.

Safeguarding updates and services by EHCVS and Ealing Council were communicated amongst the VCSE groups via a monthly safeguarding newsletter. Subsequently, 25 organisations have received one-to-one support in developing and assessing their safeguarding policies, procedures, and code of conduct.

The Ealing Safeguarding Forum was convened quarterly, allowing statutory and non-statutory organisations to interact towards a shared vision to safeguard children in Ealing.

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For the year ended 31 March 2023

Strong and consistent engagement with ESCP's Training sub-group and MASH has enabled adequate information sharing between statutory and non-statutory agencies and building capacities. As a result, EHCVS was able to link and support VCSE organisations with the opportunities organised and introduced by multi-stakeholder arrangements such as MASH and ESCP's training group. Moreover, our service offering continues to expand with our reach into the sector, allowing for the sharing of messaging from the statutory groups to VCS and vice versa, acting as a liaison between the sector and the statutory bodies. Hence, our service user profile has also grown with more community groups working across the Borough. Feedback from groups is that they have found our enews' very useful for finding suitable funders to apply to, particularly where there is a small window for applications to be submitted.

Hounslow Infrastructure Project

Funder: London Borough of Hounslow

To support VCSE groups in Hounslow through capacity building, group development support, support with funding applications and free training.

Achievements:

The voluntary sector support service has continued to support various groups through the aftereffects of the pandemic. Training remains a crucial focus to ensure VCSE groups are robust and sustainable to deal with the long-term effects of the pandemic.

- External funding brought in for Hounslow Voluntary Community Sector Enterprise (VCSE) groups- £1,714,864.
- One-to-one support for 103 groups receiving funding advice.
- Training delivered to 292 VCSE Groups.
- Fifteen groups supported set up as registered charities, constituted groups or Community Interest Companies.
- Twenty groups received coaching support and advice on completing an Organisational health check.
- Delivered 48 training/workshop sessions open to various VCS groups in Hounslow, allowing reps to improve their skills and knowledge, which they can use to develop their organisation. 414 Reps attended these sessions.

We continue to maintain accurate information on VCSE groups in Hounslow. After data cleaning, 825 VCSE groups on our database receive our weekly e-news and updates.

Producing weekly comprehensive online Hounslow News and Funding News, which goes out to all VCSE groups and statutory organisations on our database, currently has 825 subscribers.

Hounslow Voice Network

Funder: London Borough of Hounslow

Bring together local VCSE organisations to provide a compelling, collective community voice in Hounslow.

Achievements:

The voice network has continued to be a central platform, creating an open, collaborative space for the sector and local authority colleagues to engage. Topics for events included:

- Update on the work of the Hounslow Community Development Team on how they have worked to re-design ward forums into larger area forums with marketplace events, free food and arts and crafts activities. The team also produced quarterly place-based Community Insight Reports, which are ward by ward and summarise all the community activity in a ward.
- Working together to crack youth violence and criminal exploitation partners.
- Managing Conflict in the Workplace and at home.

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For the year ended 31 March 2023

- Find out more about volunteering for Hounslow Council Digital Champions.
- Breakfast Networking Meeting for a leadership forum.
- Asylum Seekers in Hounslow Hotels: VCSE Engagement.

Hounslow Voice Network: Trustee Network

We launched a trustees' Network to cover Ealing and Hounslow in collaboration with the Ealing group development service.

Hounslow Voice Network: Leadership Network Breakfast Meetings

After the initial launch of the VCS leadership network in September 2022, further face-to-face meetings were held at Canopi with VCS groups. The network identified key areas to improve sector skills in key leadership competencies such as strategic thinking, influencing, and negotiating and communication and interpersonal skills. Upskilling trustees was also an area needing focus.

Southeast Communities Rail Partnership

Funder: Southeast Communities Rail Partnership CIC

Feasibility Study into the formation of Community Rail Partnership Thames Valley Branch.

Achievements:

- 10 online drop-in sessions were held between October 2022 and March 2023 to gather feedback from attendees interested in being involved in future rail partnerships.
- Various community groups were contacted, reflecting diverse communities and outreach to under-represented groups.
- Promoted online sessions to VCSE groups in other areas, including Slough, Berkshire Kensington, and Fulham.

Ukrainian infrastructure Network

Funder: National Association Voluntary & Community Action

EHCVS's role is to galvanise joint coordination of statutory and VCS services, link and formally join up organisations such as Action West London, Ealing Advice Service, Host Nation, IMPACT, Smith's Farm Community Centre to provide sound coordination for services and referral pathways. EHCVS will be a central coordinator to direct the settlement effort in Ealing to needed support structures.

Our work will lead to greater awareness and usage of a broad range of services by newly settled Ukrainians. We anticipate a pick-up of services the targeted group uses and an increased micro understanding of the new communities and their locations to provide immediate relief.

Achievements:

- A database of Ukrainian infrastructure support network members has been compiled.
- Meetings and calls were held to establish connections and coordinate speakers and participants for online sessions.
- Connections have been established with Ukrainian communities and their groups on social networks, WhatsApp, and Telegram.
- The project was successfully launched, and four online meetings were conducted as planned, including one in Ukrainian.
- These meetings were attended by 45 people, including organisations and Ukrainian residents of Ealing.
- A WhatsApp group named "Ukrainians in Ealing" was established, providing constant updates about services for Ukrainians and the Ukrainian infrastructure.

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For the year ended 31 March 2023

- A meeting was conducted at the Acton Job Centre, where the project was presented to Ukrainian residents, leading to discussions about their concerns and issues.
- A Zoom meeting with the Refugee Council was held to facilitate connections with other West London groups that support Ukrainian refugees.
- Collaboration and support were established with the Ealing Council's Home for Ukraine Team, involving discussions on community issues between Ukrainians and council leaders.

Violence Reduction Unit Capacity Building to Support Incident Response in the Community

Funder: MOPAC & London Borough of Hounslow

There has been a noticeable increase in violent crime, including serious youth violence linked to group offending and exploitation in the west of the Borough covering five wards. Of the wards that represent the area of focus, three of them have the highest rate of violent crimes across the Borough (from May to July 2021). Together, they make up 28% of all violent crimes in Hounslow. This part of the Hounslow borders with Richmond Upon Thames, and both boroughs are currently dealing with cross-boundary contextual safeguarding concerns. To address this, regular cross-borough partnership meetings are taking place. This part of the Borough is a priority tasking location for the West Area Basic Command Unit and is discussed at the Weekly Violence Tasking Meeting.

The capacity-building activities in the locality will focus on:

- * Developing the safer communities' area-based approach.
- * Engaging children and young people.
- * Creating opportunities to develop groups to support and work with African and Caribbean communities.

Developing the safer communities' area-based approach

In March 2021, Hounslow agreed to its new Safer Communities Strategy 2021-2024, which focuses on adopting a public health approach and implementing an area-based approach, collaborating with communities. We will use the funding to create opportunities for communities in the locality to come together regularly. This will allow communities to discuss areas of concern, and we will support them to co-design and co-delivery crime reduction initiatives, including how to best respond to incidents that adversely affect their neighbourhoods.

Achievements:

- Twenty-five residents engaged in setting up a new group/network, and a 35-member group has been recruited.
- Two existing Black African and Caribbean groups/networks supported to increase their capacity - Feltham Community Chaplaincy Trust and ILAYS.
- 25 Black African and Caribbean residents engaged in volunteering in safer communities' work. - Target Exceeded, 58 residents engaged who want to take up volunteering.

Additional work :

- Community Resilience training was delivered to Partner and Carers network volunteers via an online session.
- In total, 12 VCS originations in Hounslow have been supported via this project.

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For the year ended 31 March 2023

Help Through Crisis Rescue Advice Hub

Funder : The National Lottery: Reaching Communities

- * People who have experienced hardship crises are better able to improve their circumstances.
- * People who are at high risk of experiencing hardship crisis are better able to plan for the future.
- * Organisations can better support people to effectively tackle hardship by sharing learning and evidence.
- * Those experiencing or at high risk of experiencing hardship crisis have a stronger, more collective voice to better respond to their issues.

Achievements:

HTC has persisted through massive social change and has supported people in crisis who would otherwise fall through the nets of services available. HTC has evolved quickly to try to make this possible, which has been to the detriment of some of the more long-term skills navigators try to help clients transition out of crisis.

- * The client is given initial support and signposting; 371.
- * Engaged in Stage 1 of the programme and initial crisis addressed: 260.
- * Engaged in Stage 2 of the programme. Given skills, training, and support to prevent future crises: 118.
- * Over 25 DA clients received refurbished laptops as well as training sessions.
- * Thirty clients have been seen with face-to-face domestic violence service over the last 12 months.
- * Thirteen received replacement SIM cards with data.
- * Access to food bank vouchers through the crisis navigators.
- * Domestic violence clients had access to library facilities, yoga classes, English classes free of charge and access to self-esteem classes.

Ealing Community Connections

Funder : London Borough of Ealing

Bringing people together to build strong neighbourhoods.

Achievements:

- The Walk activity offers a highly interactive and engaging walking experience, ideal for individuals seeking to practice their English language skills while connecting with people from diverse corners of the globe.
- Between November 2022 and March 2023, a total of 8 sessions were held, a growth in participants from 9 individuals representing two countries to 30 participants from 6 different countries.
- As the initiative progressed, participants collectively established new objectives and responsibilities for the group leader (a volunteer from Ukraine). Their aspirations extended beyond walking to encompass exploration of Ealing's landmarks and surrounding regions.
- People of diverse nationalities desired to enhance their English language proficiency, engage with individuals from diverse backgrounds, and participate in discussions covering sensitive topics.
- Two participants-one hailing from Ukraine and the other from Hong Kong-embarked on the innovative project of co-authoring a book during their Walk and Talk sessions.

The far-reaching impact of this initiative extended to catalysing the establishment of English language courses at the library, offering financial management classes, and contributing to the development of the Ukrainian infrastructure support network within the Ealing community.

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Re-Klaim IT Device Distribution Project

Funder: London Borough of Ealing

Reducing digital inequalities for vulnerable Ealing residents.

Achievements:

- One thousand one hundred residents identified as vulnerable accessed support and training after receiving a device.
- Digital poverty and exclusion for at least 500 Ealing households were elevated.
- 20% of beneficiaries achieved improved social engagement and mental health.
- Ten newly trained refurbishment volunteers contributed 1,000 hours of in-kind support valued at £25,000.
- Ten newly trained community outreach and support volunteers will contribute 200 hours of community-based support across the Borough.

West Ealing Community Managed Library

Funder: London Borough of Ealing

West Ealing Community Library community hub, which aids local people in leading healthier, happier, and better-connected lives, underpinned through the promotion of community work and the opportunities to get involved, participate, volunteer, learn and improve social community cohesion in residents.

We delivered the below activities:

- * Storytime
- * Strength and balance for seniors
- * Learn English
- * Tapestry weaving
- * Computer courses
- * Children's arts and crafts
- * Digital Support
- * Health and Wellbeing drop-ins
- * Community Safety session

Ten thousand residents accessed services delivered by EHCVS at the Library.

ICS Research Engagement Network Development (REND)

Funder: NHS

Working with Third Sector Together NWL, ICS, Borough Based Partnership (Brent and Hounslow), NIHR ARC NWL, PCN's, Imperial's Ethnicity & Health Unit, BRC and PERC, we will be engaged at the hyperlocal level, building on an established PCN-based health roadshow model and a health inequalities outreach programme to develop a research network reflective of local communities' challenges and needs.

Achievements:

The programme has assisted in creating genuine working relationships with primary care networks and local authority health provisions. We are pleased to report that there is now a framework for collaboration and Co-production for future activity. Before the programme, these did not exist, nor was there any interconnected working between local statutory, health and voluntary sector partners in Hounslow.

One thousand two hundred twelve total participants in 10 roadshows. Of these, there were:

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- 597 Health checks completed.
- 283 Evaluation forms completed by almost a quarter (23%) of Roadshow attendees (73% of forms completed by minority ethnic groups).
- 22 participants signed up to receive information from the NIHR.

Imperial BRC Patient Experience Research Centre (PERC) for future engagement/participation in research

Unique stall holders: 27

Total number of stalls: 55

West London NHS Trust - Powering Recoveries

Funder: NHS

EHCVS is closely related to the NWL CCG and is a lead partner on a new NHS project, 'Powering Recoveries', beginning in 2022. Two new NHS employees have delivered this project based with EHCVS two days a week at West Ealing Library.

The project aims to support patients under Ealing Community Partners' care by empowering them to utilise the latest technology to support their health needs. For example, patients with Diabetes will be taught how to use Apps to monitor their blood sugar levels. Patients with respiratory ailments will be prepared to use software to measure and record lung capacity. This will result in an improved standard of living for patients in Ealing and introduce NHS resources. This will require the redeployment of devices, and for those patients with poor eyesight, Surface Pros with large screens are ideal.

Aims:

- * Tackle digital/health inequalities
- * Focus on people with long-term conditions
- * Allow patient choice
- * Digital inclusion in communities
- * Provide digital skills and run workshops with 3rd sector
- * Using digital devices and apps to bridge the digital divide increases the range of clinical interventions

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Achievements:

- * One hundred twenty patients supported
- * 50 workshops
- * Over 166 hours in interactions with patients
- * Supporting patients to access rehab appointments digitally
- * Support patients to empower their wellbeing and lifestyle digitally
- * Working with Ealing Community Partners (ECP) with the Pulmonary Rehab (PR), Diabetes Services, Tuberculosis, community team for learning disability, Psychological Medicine and MSK

Access to GP's Workshop

Funder: West London NHS Trust

Readdressing access routes into Ealing General Practices. Reminding patients that General Practice is and remains open to all and where and how people can register with a GP.

Achievements:

We could gain feedback from and interact with 108 people. Information about the session was also sent to 600+ organisations to promote our session to their service users or community groups.

All residents we interacted with said that they had recently visited their registered/local GP Surgery
50% of people access their GP appointments over the phone, 42% go to the GP, and the remainder get family members to book on their behalf. Reasons for getting family to book are:

- * Language barriers
- * The stress of being on hold or unable to make appointments
- * Ill health

92% of residents say booking appointments are difficult, 6% say it's straightforward, and the remaining 2% say it depends on the method they choose to book the appointment. Comments:

- * Being kept on hold for 30 mins plus and then disconnected, the phone line isn't free
- * Booking appointments online is straightforward
- * Not being able to get through to GP Surgery over the phone
- * Mattock Lane Health Centre has been beneficial

77% of residents say they must communicate more effectively with the GP surgery. Barriers include:

- * Reception staff
- * Getting initial access

70% of residents say they have had to use alternative treatment paths on more than one occasion within the past 12 months due to not getting a GP appointment. Alternatives include:

- * Calling 111
- * Going to A & E
- * Visiting local pharmacies- Mattock Lane Pharmacy, boots, church pharmacy, Grosvenor House Pharmacy

Ealing Mental Health Forum

Funder: London Borough of Ealing

To improve partnership working on mental health services in Ealing between VCS and statutory organisations and to support with signposting on local mental health support services.

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For the year ended 31 March 2023

Achievements:

- Mental Health Forum every month throughout the financial year. There is a total of 128 contacts, from 50+ organisations.
- Invited various speakers from mental health services in Ealing to present at the forum.
- Ealing Council staff is invited to provide updates on services and project referral pathways.
- Promoted mental health services via the Mental Health Forum mailing list when required.
- Promoted Mental Health awareness week.

Hounslow Volunteering and Social Action

Funder: London Borough of Hounslow

Offer support to local community groups and residents by providing a professional and efficient service that will empower volunteers and community groups to become more effective in serving their local communities.

Achievements:

- Effectively running a volunteering database (Volunteer Plus) supporting groups to publicise opportunities and volunteers to make enquiries about volunteering roles.
- Planned for Volunteers Week with communication with LBH. All preparation meetings attended.
- Running drop-in sessions at Heston Library every Monday, supporting residents and organisations.
- Running drop-in support sessions at Feltham Library every Tuesday, supporting residents and groups with their volunteering needs.
- Running Drop-in sessions at The Canopi every other Wednesday.
- Running drop-in sessions at Hounslow House Every alternate Wednesday, supporting residents with their volunteering needs, and supporting LBH staff who want to volunteer or would like to recruit volunteers for their projects.
- Running drop-in sessions at Hounslow Job Centre every other Friday, supporting unemployed residents to find adequate volunteering opportunities.
- Took part in Hounslow Council outreach sessions at Hounslow House. Twelve outreach sessions were attended.
- Provided 25+ groups with draft role descriptions, which allowed them to publicise opportunities on the database.
- During this financial year, we have had 6,835 visits to the volunteering area, just under a 10% increase from the previous year.
- Successfully ran a range of different training sessions for volunteers and organisations.
- Provided skilled volunteering opportunities to staff within Hounslow Council.
- Supported 30+ groups to upload their roles on Volunteer Plus.
- Promoted weekly opportunities of the week, highlighting volunteering roles in Ealing and Hounslow via Instagram, Facebook, Twitter, and Slack.
- various in-person volunteering support sessions, helping volunteers register on the database and finding adequate volunteering opportunities.
- Held a volunteer meet and greet event, which the following organisations attended, providing information about their current volunteering roles:

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For the year ended 31 March 2023

- * Malwina - Polish Association Klan
- * BEfriend
- * Shewise
- * Homestart
- * CHGT
- * The bridge link centre
- * EACH counselling and support
- * Volunteer Manager for Boston Manor House and Hogarth House
- * Running 3 Volunteers Coffee Mornings, celebrating volunteers' work in the last year.
- * Attended the West London Volunteers Fair, engaging with 50+ potential volunteers.

- * Attended the Brentford Football Community Trust Job Fair, where around 400+ young people attended and were informed about their volunteering options.
- * Running a talk at the Brentford Community Trust Job Fair, providing a presentation about how volunteering and supporting their journey into paid employment.
- * Ran two introductions to volunteering drop-in sessions at the Saint Giles Hotel, offering support to asylum seekers interested in volunteering, and successfully registered 50+ individuals to our volunteering database.

Ealing Volunteering and Social Action

Funder: London Borough of Ealing

Support Ealing's residents to access local volunteering and social action opportunities across the Borough that help improve people's wellbeing.

Achievements:

- Effectively running a volunteering database (Volunteer Plus) supporting groups to publicise opportunities and volunteers to make enquiries about volunteering roles.
- Running weekly drop-in support sessions at West Ealing Library on Wednesdays and Thursdays, supporting residents and groups with their volunteering needs.
- Running drop-in sessions at the West Ealing and Ealing Broadway Job centres, supporting their clients in finding adequate volunteering opportunities.
- Provided 16+ groups with a draft role description, which allowed them to publicise opportunities on the database.
- During this financial year, we have had 6,835 visits to the volunteering area, just under a 10% increase from the previous year.
- Successfully ran a range of different training sessions for volunteers and organisations.
- Ran a total of 2 volunteer coffee mornings to celebrate local volunteers.
- Promoted monthly volunteer stories to highlight their work in the Borough.
- Hosted three young people with learning needs at the West Ealing Library for a one-week volunteering opportunity.
- Ran a Volunteer Fair. 10+ groups attended, and 30+ individuals attended to hear about the work in the Borough and how they can get involved by volunteering.

Attended the UWL Volunteer Fair, providing support to students interested in volunteering. 40+ students were contacted with information on how they can register and search for roles.

Ealing And Hounslow Community Voluntary Service (A company limited by guarantee)

Report of the trustees (incorporating the directors' report)

For the year ended 31 March 2023

My London: Enabling Youth Social Action

Funder: Greater London Authority

Targeted support for vulnerable young people in Ealing and Hillingdon by engaging them in a 6-week skill-building course and facilitating youth-led social action projects. The programme aims to improve young people's sense of belonging in their local community and improve their mental health/wellbeing scores (WEMWBS scale).

Achievements:

Forty-one young people have completed/are in the process of completing the programme; below is a description of the cohorts.

- HACS: The young people scripted and filmed a video on autism acceptance based on their experience. The video discussed positive language and how neurotypical individuals can support autistic young people in different scenarios.
- Cranford Community College: The cohort designed a wellbeing day for older people at West Ealing Library. The activities included chair yoga, bingo, and a PowerPoint on wellbeing.
- Hillingdon Young Carers: identified main themes that affect young people's mental health and created support links for each. They are creating a poster with the information distributed at local youth centres.
- Three Bridges programme (at risk of permanent exclusion from education cohort): created a rap on crime and discrimination in the local area. The rap was later recorded in the school's music room facilities.
- Hillingdon Youth Council programme (ongoing): the cohort is planning a mental health event for Hillingdon young people, where families can learn about support available in the local area.
- Harrow Young Carers programme (ongoing): social action project TBC.

Start NOW

Funder: Inspire Hounslow

This project is designed to help individuals aged 16-18 get into volunteering in their local communities. Individuals are to understand how volunteering benefits them in the area they volunteer in and raise the profile of specific issues that matter to them. We want the project to have a positive impact on every party involved.

Achievements:

- We managed to inform just over 200 young people aged 16-18 about the benefits of volunteering, both personal and societal. Ten young people boarded the project, and everyone volunteered for at least six weeks.
- Worked with six volunteer-involving organisations within Hounslow - they were willing to take on young people between the ages of 16-18 to volunteer.
- We expressed that if any young people wanted to set up their social action project, we would happily support that as part of their volunteering. Seven individuals participated in a youth-led social action project for which they planned and created a 'Wellness café' for the public.

Ealing And Hounslow Community Voluntary Service (A company limited by guarantee)

Report of the trustees (incorporating the directors' report)

For the year ended 31 March 2023

Planning and focus groups - We had two focus groups and planning sessions in the EHCVS office and 4/5 sessions in Brentford School for girls. Eventually, the young people decided that they would like their focus to be on mental health and creativity. A week before the event, the young people were given a budget of £40 and planned what they would spend their money on. They created a leaflet on Canva, which they took to 12 different charity shops on West Ealing Broadway and Ealing Broadway. They also distributed 120 leaflets on Ealing Broadway to the public to promote their event. On the actual day of the event, the young people set up in the children's section of West Ealing Community Library and set up the snacks, coffee, art materials, etc.

The young people not only volunteered at organisations that would support their future career aspirations, but they actively decided to plan and set up an event to benefit their local community. They understood how volunteering impacts lives and gained skills such as management, planning, budgeting, etc., along with developing a sense of community cohesion.

Supported Volunteering Give Back - Feel Better

Funder: West London Trust

Improve the mental wellbeing of the local BAME population, supporting engagement with and access to local services, activities, and everyday life. We provide culturally appropriate therapeutic support and holistic approaches to those residents who have experienced trauma, particularly those whose trauma relates to migration and whose first language is not English.

Achievements:

- We supported a cohort of individuals through a programme. We have supported them with wellbeing packs that include the contact details of hospitals with walk-in A- centres that can help with mental health and other mental health resources in Ealing. We hosted a young person's social event.
- Improved student's and young people's (aged 16-25) mental health and wellbeing through addressing inequalities and supporting marginalised groups (e.g., support for young people with general mental health needs, support for those known to youth offending, criminal justice, or youth violence), by improving access to services, offering interventions and early help with the community, and linking with educational settings.
- Provided services to help improve the health and wellbeing of those with physical disabilities, learning disabilities, and neurodevelopmental disabilities. Providing supportive community spaces and assisting residents to engage with health services and local activities.
- Supported the health and mental wellbeing of those residents who identify as LGBT+. Providing services to help empower community members, increase engagement with health services, and create safe community

Ealing And Hounslow Community Voluntary Service

(A company limited by guarantee)

Report of the trustees (incorporating the directors' report)

For the year ended 31 March 2023

Financial review

Reserve policy

Introduction

The Charity Commission recognises the need for charities to hold sufficient reserves to secure their viability beyond the immediate future and to protect themselves against future uncertainties. It recommends that charities should be able to demonstrate, by reference to the charity's current position and prospects, why holding a particular level of reserves is suitable for the charity at present. Responsibility for establishing an appropriate reserves policy lies with the charity's trustees.

The charity's reserves are allocated to three different types of fund in its financial statements:

Restricted funds

These funds relate to unspent money from grants and other incoming sources where the funder has specified what the money must be spent on, and the trustees do not have the power to use the funds for purposes other than those in line with the funder's objectives.

Unrestricted funds

These funds relate to unspent money from grants and other incoming sources where the funder has not specified what the money should be spent on, thereby granting the trustees complete control to spend on general activities that further the charity's objectives.

Designated funds

Trustees, at their discretion, may earmark part of unrestricted funds for specific activities, for example, replacement of office equipment, without restricting or committing the funds in a legal sense. The trustees may cancel the designation if they later decide the charity does not need these funds for a specified purpose.

The following relates to the level of unrestricted funds, including designated funds, needed by the charity:

Reasons for reserves

Unrestricted reserves may be needed to provide cover and security in the following events:

- any salary, administration, accommodation and support costs, without which the charity could not function, in the event of a loss of or reduction in funding;
- any notice and redundancy costs should it be necessary to reduce core staffing levels, or if project staff cannot be redeployed when funding comes to an end;
- any working capital when funding is delayed or paid in arrears;
- any deficits arising on restricted funds;
- any unbudgeted events such as sickness, maternity leave, recruitment to fill existing posts, unexpected replacement of capital items; and
- any other risks and unforeseen expenditure which may arise that are beyond the charity's control and cannot be met from existing income.

Ealing And Hounslow Community Voluntary Service (A company limited by guarantee)

Report of the trustees (incorporating the directors' report)

For the year ended 31 March 2023

Policy and procedures

The Board of Trustees has reviewed the level of reserves needed by the charity and agreed at the July 2023 Board that the charity should aim to hold unrestricted reserves sufficient to meet approximately six month's expenditure.

- likely net cash flow levels will be monitored for at least six months to ensure that ECVS has adequate reserves to remain in operation.
- Should this be at risk, early steps will be taken to reduce expenses and generate unrestricted income, and, if appropriate, activities will be commenced to ensure an orderly wind-up of the charity.
- a summary of this reserves policy and a statement regarding the current level of reserves will be included in the charity's Annual Report, as required by the Charity Commission's SORP (Statement of Recommended Practice).

Reserves review

The level of reserves will be reviewed annually by the Board of Trustees, and the charity's financial position will be monitored every quarter (unless financial circumstances require a more urgent change).

Principal funding sources

ECVS's principal funding sources are mainly from charitable trusts and statutory bodies through grants.

Financial position

EHCVS's total income increased from £676,464 in 2021/22 to £828,127 in 2022/23.

EHCVS's total expenditure increased from £568,036 in 2021/22 to £583,776 in 2022/23.

A full breakdown of the movement in funds by project is given in the notes to the accounts.

Structure, Governance and Management

Governing document

Ealing and Hounslow Community Voluntary Service (EHCVS) is a company limited by guarantee without share capital, as defined by the Companies Act 2006. The company is governed by its Memorandum and Articles of Association, initially adopted by a special resolution dated 24 February 1988. The Memorandum and Articles of Association have since been amended, and a special resolution at the AGM has adopted the latest governing document held on 24 November 2020. The company is registered as a charity, dated 15 June 1989, with the Charity Commission.

The company has no share capital, but in the event of the company winding up, the members have undertaken to contribute a sum not exceeding £10 to the company's assets. Trustees are not members as individuals.

Ealing And Hounslow Community Voluntary Service (A company limited by guarantee)

Report of the trustees (incorporating the directors' report)

For the year ended 31 March 2023

Recruitment, appointment, induction and training of new trustees

The Board of Trustees (Board) comprises a minimum of 3 and a maximum of 20 trustees. The Trustees may appoint any individual to be a Trustee who is an individual member or the authorised representative of an organisation member and not disqualified under the Charities Act or the Companies Act. One-third of the elected trustees retire by rotation at each annual accounts meeting and may offer themselves re-election. The Board is expected to meet at least four times a year.

New Trustees will be provided with an information pack outlining ECVS's activities. In addition, new trustees are invited to visit ECVS's offices for a meeting with the Chief Executive and an introduction to staff. Each year, there is a Staff/Trustee Away day for training, planning and evaluation. The Board considers the trustee, staff and volunteer skills and training needs. A small budget for trustee training allows trustees to attend relevant conferences or seminars.

Organisational structure

The Board is responsible for the overall management and direction of the charity. The Board takes all major financial, organisational and policy decisions. The Board meetings receive regular project progress reports and quarterly financial management reports. The Board agrees on an annual Action Plan (setting priorities for the year ahead) and receives an annual Performance Report (reporting achievements in the previous year). The Board agrees to all new staff posts and receives copies of annual appraisal reports on each staff member.

Day-to-day management and operational issues (including approval of purchase orders and invoices) are delegated to the Chief Executive.

Staff

Charity staff on 31 March 2023 were as follows:

Gurpreet Rana - Chief Executive Officer
Irfan Arif- Head of Operations
Iain Elliot-Funding and Group Development Manager
Whitley St. Luce-Frederick- Volunteer Manager
Olivia Porritt- Funding and Group Development Officer
Saara Suortti- Enabling Youth Social Action Project Officer
Kanishka Rathnayake- Safeguarding Officer
Joesph Dowd- Project Officer
Dalila Masnata- Community Connection Coordinator
Zabrina Collings- Community Connection Coordinator
Juhi Kumra - Community Connection Coordinator
Arjun Gadhvi-Volunteering and Social Action Coordinator
Megha Dahrai - Group Development & Volunteering Coordinator
Bianca Murrell- Business and Administration Apprentice

Ealing And Hounslow Community Voluntary Service (A company limited by guarantee)

Report of the trustees (incorporating the directors' report)

For the year ended 31 March 2023

Wider network

The trustees maintain a network of contacts in the London Borough of Ealing and Hounslow and surrounding areas by delivering various services, projects, and programmes. In addition, a more comprehensive network of contacts is made through membership, consortia arrangements and partnerships in the aforementioned areas.

On 31 March 2023, EHCVS had an enrolled membership of 1,500 voluntary and community organisations and groups.

Risk management

ECVS has a formal Risk Assessment analysis, which trustees review annually. This covers financial, staffing, management, and operational risks. The Board approved this year's review in July 2023; a copy is available on request.

Statement of trustees responsibilities

The trustees (who are also the directors of Ealing Community and Voluntary Service for the purposes of company law) are responsible for preparing the Report of the Trustees and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice), including Financial Reporting Standard 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland".

Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing those financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charity SORP;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Ealing And Hounslow Community Voluntary Service
(A company limited by guarantee)

Report of the trustees (incorporating the directors' report)

For the year ended 31 March 2023

Statement of disclosure to our auditors

In so far as the trustees are aware:

- there is no relevant audit information of which the charitable company's auditors are unaware; and
- the trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditors are aware of that information.

This report has been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

These financial statement were approved by the board of trustees on 12 November 2023 and are signed on their behalf by:

.....
Anthony Ansell Chair - Trustee

Ealing And Hounslow Community Voluntary Service
(A company limited by guarantee)

Independent auditor's report to the members of Ealing And Hounslow Community Voluntary Service

For the year ended 31 March 2023

Opinion

We have audited the financial statements of Ealing And Hounslow Community Voluntary Service for the year ended 31 March 2023 which comprise the Statement of Financial Activities, the Balance Sheet, the Cash Flow Statement and the related notes. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland (United Kingdom Generally Accepted Accounting Practice)".

In our opinion, the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 March 2023, and of its incoming resources and application of resources, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the charitable company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

We have nothing to report in respect of the following matters in relation to which the ISAs (UK) require us to report to you where:

- the trustees' use of the going concern basis of accounting in the preparation of the financial statements is not appropriate; or
- the trustees have not disclosed in the financial statements any identified material uncertainties that may cast significant doubt about the charitable company's ability to continue to adopt the going concern basis of accounting for a period of at least twelve months from the date when the financial statements are authorised for issue.

Other information

The other information comprises the information included in the annual report, other than the financial statements and our auditor's report thereon. The trustees are responsible for the other information. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon. In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information; we are required to report that fact.

We have nothing to report in this regard.

Ealing And Hounslow Community Voluntary Service
(A company limited by guarantee)

Independent auditor's report to the members of Ealing And Hounslow Community Voluntary Service

For the year ended 31 March 2023

Opinions on other matters prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the Trustees' Report, which includes the Directors' Report prepared for the purposes of company law for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the Directors' Report included within the Trustees' Report have been prepared in accordance with applicable legal requirements.

Matters on which we are required to report by exception

In the light of the knowledge and understanding of the charitable company and its environment obtained in the course of the audit, we have not identified material misstatements in the Directors' Report included within the Trustees' Report.

We have nothing to report in respect of the following matters where the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept or returns adequate for our audit have not been received from branches not visited by us;
- the financial statements are not in agreement with the accounting records and returns;
- certain disclosures of trustees' remuneration specified by law are not made;
- we have not received all the information and explanations we require for our audit; or
- the trustees were not entitled to prepare the financial statements in accordance with the small companies regime.

Responsibilities of trustees

As explained more fully in the Trustees' Responsibilities, the trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the company or to cease operations, or have no realistic alternative but to do so.

Auditor's responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but it is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Ealing And Hounslow Community Voluntary Service
(A company limited by guarantee)

Independent auditor's report to the members of Ealing And Hounslow Community Voluntary Service

For the year ended 31 March 2023

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below:

- Discussion with the management of known instances of non-compliance with laws and regulations.
- Understanding of management's internal control designed to prevent irregularities.
- Design audit procedures around testing of expenses.
- Testing transactions entered outside of the normal course of the business.
- Identifying and testing of journals entries.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at: www.frc.org.uk/auditorsresponsibilities This description forms part of our auditor's report.

Use of our report

'This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company's members as a body, for our audit work, for this report, or for the opinions we have formed'.

.....

Arvind Joshi FCA CTA DChA (Senior Statutory Auditor)
For and on behalf of Levy + Partners Limited
Chartered Accountants and Statutory Auditors
7-8 Ritz Parade
Western Avenue
London
W5 3RA

Date: 12 November 2023

Ealing And Hounslow Community Voluntary Service
(A company limited by guarantee)

Statement of financial activities (incorporating the income and expenditure account)

For the year ended 31 March 2023

	Notes	Unrestricted funds £	Restricted funds £	2023 Total £	2022 Total £
Income from:					
<u>Charitable activities:</u>	3				
- Community development		33,174	305,191	338,365	274,213
- Funding and group development		85,959	109,183	195,142	227,603
- Partnership development		10,265	280,897	291,162	174,598
Investment income	4	3,458	-	3,458	50
Total income		<u>132,856</u>	<u>695,271</u>	<u>828,127</u>	<u>676,464</u>
Expenditure on					
<u>Charitable activities:</u>	5				
- Community development		42,380	202,924	245,304	247,783
- Funding and group development		59,987	56,950	116,937	151,991
- Partnership development		917	220,618	221,535	168,262
Total expenditure		<u>103,284</u>	<u>480,492</u>	<u>583,776</u>	<u>568,036</u>
Net income for the year		29,572	214,779	244,351	108,428
Total funds brought forward		<u>205,638</u>	<u>307,692</u>	<u>513,330</u>	<u>404,902</u>
Total funds carried forward		<u>235,210</u>	<u>522,471</u>	<u>757,681</u>	<u>513,330</u>

The statement of financial activities includes all gains and losses in the year and therefore a separate statement of total recognised gains and losses has not been prepared.

All of the above amounts relate to continuing activities.

The notes on pages 28 to 37 form an integral part of these financial statements.

Ealing And Hounslow Community Voluntary Service
(A company limited by guarantee)

Balance sheet

As at 31 March 2023

	Notes	2023	2022
		£	£
Fixed assets			
Tangible assets	8	28,623	23,008
Current assets			
Debtors	9	107,937	41,497
Cash at bank and in hand		691,061	573,592
		<u>798,998</u>	<u>615,089</u>
Creditors: amounts falling due within one year	10	<u>(69,940)</u>	<u>(124,767)</u>
Net current assets		<u>729,058</u>	<u>490,322</u>
Net assets		<u>757,681</u>	<u>513,330</u>
The funds of the charity:	15		
Restricted income funds		522,471	307,692
Unrestricted income funds		235,210	205,638
Total charity funds		<u>757,681</u>	<u>513,330</u>

The financial statements are prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

The financial statements were approved by the board on 12 November 2023 and signed on its behalf by

.....
Anthony Ansell Chair - Trustee

.....
Johnny Nota Treasurer - Trustee

Company number: 02223863

The notes on pages 28 to 37 form an integral part of these financial statements.

Ealing And Hounslow Community Voluntary Service
(A company limited by guarantee)

Cash flow statement

for the year ended 31 March 2023

	Notes	2023 £	2022 £
Net incoming resources for the year		244,351	108,428
Adjustments for:			
Income from investments		(3,458)	(50)
Depreciation and impairment		5,936	5,381
(Increase)/Decrease in debtors		(66,440)	(35,661)
Decrease in creditors		(54,827)	(5,967)
Net cash inflow from operating activities		<u>125,562</u>	<u>72,131</u>
Returns on investments and servicing of finance		3,458	50
Capital expenditure		(11,551)	(5,772)
Increase in cash in the year		<u><u>117,469</u></u>	<u><u>66,409</u></u>
Reconciliation of net cash flow to movement in net funds			
Movement in net funds in the year		117,469	66,409
Net funds at 1 April 2022		<u>573,592</u>	<u>507,183</u>
Net funds at 31 March 2023		<u><u>691,061</u></u>	<u><u>573,592</u></u>

Ealing And Hounslow Community Voluntary Service

(A company limited by guarantee)

Notes to the financial statements

For the year ended 31 March 2023

1. Company information

Ealing And Hounslow Community Voluntary Service is a public benefit entity registered as charity in England and Wales and a company limited by guarantee. It was incorporated on 24 February 1988 (company number 02223863) and registered as a charity on 15 June 1989 (charity number 800684)

The company was established under a Memorandum of Association which established the objects and powers of the charitable company and is governed under its Articles of Association.

In the event of the charitable company being wound up, members are required to contribute an amount not exceeding £10 each.

The registered office of the charity is: West Ealing Library, Melbourne Avenue, London, W13 9BT.

2. Accounting policies

The principal accounting policies are summarised below. The accounting policies have been applied consistently throughout the year and the preceding year.

2.1. Basis of accounting

The financial statements have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts. The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) - (Charities SORP (FRS 102)), and the Charities Act 2011.

2.2. Fund accounting

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

Restricted funds are to be used for specific purposes as laid down by the donor. Expenditure which meets these criteria is charged to the fund together with a fair allocation of management and support costs.

Transfer are made from unrestricted to restricted funds to cover any overspends on restricted projects during the year where the cost will not be met by the funder. Transters between restricted funds and from restricted to unrestricted funds are made with the permission of the funder.

2.3. Income Recognition

All incoming resources are included in the statement of financial activities when the charity is entitled to the income and the amount can be quantified with reasonable accuracy. The following specific policies are applied to particular categories of income:

Income from the charity shop is included in the year in which it is receivable.

Income from investments is included in the year in which it is receivable.

Ealing And Hounslow Community Voluntary Service

(A company limited by guarantee)

Notes to the financial statements

For the year ended 31 March 2023

2.4. Expenditure

Expenditure is recognised on an accrual basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered, and is reported as part of the expenditure to which it relates.

Costs of generating funds comprise the costs associated with attracting voluntary income and the costs of trading for fundraising purposes.

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Fundraising costs are those incurred in seeking voluntary contributions and do not include the costs of disseminating information in support of the charitable activities.

Support costs are those costs incurred directly in support of expenditure on the objects of the charity and include project management.

2.5. Tangible fixed assets and depreciation

Tangible fixed assets are stated at cost less accumulated depreciation. Depreciation is provided at rates calculated to write off the cost less residual value of each asset over its expected useful life, as follows:

Plant and machinery	-	25% per annum reducing balance basis
Fixtures, fittings and equipment	-	25% per annum reducing balance basis
Office Partitioning	-	Straight line over 6 years

Ealing And Hounslow Community Voluntary Service

(A company limited by guarantee)

Notes to the financial statements

For the year ended 31 March 2023

2.6. Defined benefit pension schemes

The charity operates a defined benefit pension scheme for employees. The assets of the scheme are held separately from those of the charity in an independently administered fund.

Current service costs, past service costs and gains and losses on settlements and curtailments are charged to appropriate resources expended categories in the statement of financial activities. Past service costs are recognised over the vesting period or immediately if the benefits have vested. When a settlement (eliminating all obligations for benefits already accrued) or a curtailment (reducing future obligations as a result of a material reduction in the scheme membership or a reduction in future entitlement) occurs, the obligation and related plan assets are remeasured using current actuarial assumptions and the resultant gain or loss is recognised in the statement of financial activities during the period in which the settlement or curtailment occurs.

The interest cost and the expected return on assets are shown as a net amount as other finance costs or income. Net pension finance costs are allocated to appropriate resources expended categories in the statement of financial activities. Net pension finance income is recognised as an incoming resource in the statement of financial activities. Actuarial gains and losses are recognised immediately as other recognised gains and losses in the statement of financial activities.

Pension scheme assets are valued at fair value at the balance sheet date. Fair value is based on market price information and in the case of quoted securities is the published bid price. Pension scheme liabilities are measured on an actuarial basis using the projected unit method and are discounted to their present value using a rate equivalent to the current rate of return on a high quality corporate bond of equivalent currency and term to the scheme liabilities. The pension scheme [Either: "surplus (to the extent that it can be recovered) OR "deficit"] is recognised in full on the balance sheet, net of related deferred tax.

2.7. Taxation

The charity's activities fall within the exemptions afforded by the provisions of the Section 478 of the Corporation Tax Act 2010. Accordingly, there is no taxation charge in these accounts.

2.8. Going Concern

The accounts have been prepared on the assumption that the Charity is able to carry on its activities as a going concern, which the trustees consider appropriate having regard to the circumstances.

The Board of Trustees have given due consideration to the working capital and cash flow requirements of Ealing And Hounslow Community Voluntary Service and consider the current and forecast cash resources to be sufficient to cover the working capital requirements of the charity for at least 12 months from the date of signing the financial statements.

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Notes to the financial statements

For the year ended 31 March 2023

3. Income from charitable activities

	Unrestricted funds £	Restricted funds £	2023 Total £	2022 Total £
Community development	33,174	305,191	338,365	274,213
Funding and group development	85,959	109,183	195,142	227,603
Partnership development	10,265	280,897	291,162	174,598
	<u>129,398</u>	<u>695,271</u>	<u>824,669</u>	<u>676,414</u>

	2023 Total £	2022 Total £
3.1 Grant received included in the above are as follows:		
London Borough of Ealing	297,541	190,694
London Borough of Hounslow	150,250	187,031
Big Lottery Fund	140,897	137,598
Greater London Authority	144,358	75,972
North West London ICS & ICB	23,450	-
Roadshow Project		
London Community Foundation	-	4,995
Trust For London	-	55,000
Ealing Mental Health Forum	3,000	4,000
Inspire Hounslow	13,375	3,600
The Census Project -Good Things Foundation	-	4,900
West London NHS Trust	7,000	3,500
Access to GPS Workshop	10,265	-
Southeast Communities Rail Partnership	10,000	-
National Association Voluntary & Community Action	4,159	-
Others	20,374	9,124
	<u>824,669</u>	<u>676,414</u>

	2023 Total £	2022 Total £
3.2 Summary of grants received		
Government institutions and local authorities	632,049	457,197
Charity, voluntary and community organisations	192,620	219,217
	<u>824,669</u>	<u>676,414</u>

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For the year ended 31 March 2023

4. Investment income

	Unrestricted funds £	2023 Total £	2022 Total £
Bank interest received	3,458	3,458	50
	<u>3,458</u>	<u>3,458</u>	<u>50</u>

5. Charitable activities costs

	Unrestricted funds £	Restricted funds £	2023 Total £	2022 Total £
Community development	42,380	202,924	245,304	247,783
Funding and group development	59,987	56,950	116,937	151,991
Partnership development	917	220,618	221,535	168,262
	<u>103,284</u>	<u>480,492</u>	<u>583,776</u>	<u>568,036</u>

	2023 Total £	2022 Total £
5.1 Project payments to charitable, voluntary and community organisations		
Ealing Law Centre	33,555	32,542
West London Equality Centre	32,709	32,542
Access to GPs Workshops	900	-
Each Counselling and Support	14,950	4,150
Hillingdon Autistic Care and Support	17,350	4,150
Spark	11,550	4,150
Berkeley Academy Heston West Big Local	15,900	4,350
	<u>126,914</u>	<u>81,884</u>

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Notes to the financial statements

For the year ended 31 March 2023

	2023	2022
	Total	Total
5.2 Detailed charitable activities costs	£	£
Salaries , Social Security and Pension Costs	335,736	364,703
Consultancy fees / agency staff costs	18,717	9,069
Occupancy	38,060	34,418
Postage, printing, telephone and office costs	5,008	5,898
Staff and volunteers expenses	5,709	3,276
Organised events and training	6,663	14,949
Partnership payments	126,914	81,884
Publicity and advertising	2,065	532
Staff recruitment	4,016	1,428
Computers development costs	7,790	17,783
Subscription and licence	3,127	4,693
Financial, legal and audit	23,456	23,864
Governance costs	579	158
Depreciation of fixed assets	5,936	5,381
	<hr/> 583,776	<hr/> 568,036

6. Trustees' Remuneration and Benefits

The trustees received no remunerations or other benefits during the year (2022: Nil).

No trustees received payment for professional or other services supplied to the charity.

The trustees were able to use services used generally by beneficiaries and members of the charity.

Trustees' expenses

No trustees received reimbursements of expenses during the year (2022: Nil).

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Notes to the financial statements

For the year ended 31 March 2023

7. Staff costs

	2023	2022
	£	£
Salaries and wages	301,167	326,294
Social security costs	25,954	28,861
Pension contributions	8,615	9,548
	<u>335,736</u>	<u>364,703</u>

7.1 The average monthly number of employees (full time equivalent) during the year was as follows:

	2023	2022
	Number	Number
Community development	6	6
Funding and group development	2	3
Partnership development	2	2
	<u>10.00</u>	<u>11.00</u>

There was one senior employee earning more than £60,000 per annum during this current financial year (2022: 1).

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Notes to the financial statements

For the year ended 31 March 2023

8. Tangible fixed assets	Plant and machinery		Fixtures, fittings and equipment	Total
	£	£	£	
Cost				
At 1 April 2022	632	68,724	69,356	
Additions	-	11,551	11,551	
At 31 March 2023	632	80,276	80,907	
Depreciation				
At 1 April 2022	48	46,301	46,349	
Charge for the year	130	5,806	5,936	
At 31 March 2023	178	52,107	52,285	
Net book values				
At 31 March 2023	454	28,169	28,623	
At 31 March 2022	584	22,423	23,007	

9. Debtors	2023	2022
	£	£
Trade debtors	23,450	5,000
Other debtors	81,972	26,522
Prepayments	2,515	9,975
	<u>107,937</u>	<u>41,497</u>

10. Creditors: amounts falling due within one year	2023	2022
	£	£
Pension fund loan	(54)	134
Trade creditors	5,992	18,236
Accruals and deferred income	64,002	106,397
	<u>69,940</u>	<u>124,767</u>

Included within Accruals and Deferred Income is deferred income of £47,187 (2022: £85,232). Deferred income relates to funds received in advance from Ealing Crisis Navigator Project £41,442 and NAVCA Ukraine Infrastructure Fund £5,745 to be expended in the 2023/2024 financial year.

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Notes to the financial statements

For the year ended 31 March 2023

11. Related party transactions

There are no related party transactions during the year.

12. APB Ethical Standard - Provision available for small entities

In common with many other businesses of our size and nature we use our auditors to prepare and submit returns to the tax authorities and assist with the preparation of the financial statements.

13. Company limited by guarantee

Ealing And Hounslow Community Voluntary Service is a company limited by guarantee and accordingly does not have a share capital.

Every member of the company undertakes to contribute to the assets of the company in the event of its being wound up, for payments of the debts and liabilities of the company, such amount as may be required, not exceeding £10.

14. Ultimate Controlling Party

The charitable company is controlled by its members as a group and consequently there is no single ultimate controlling party.

15 Analysis of net assets between funds

	Unrestricted funds £	Restricted funds £	Total funds £
Fund balances at 31 March 2023 as represented by:			
Tangible fixed assets	28,623	-	28,623
Current assets	276,527	522,471	798,998
Current liabilities	(69,940)	-	(69,940)
	<u>235,210</u>	<u>522,471</u>	<u>757,681</u>

16. Unrestricted funds

At 1 April 2022 £	Incoming resources £	Outgoing resources £	At 31 March 2023 £
205,638	132,856	(103,284)	235,210
<u>205,638</u>	<u>132,856</u>	<u>(103,284)</u>	<u>235,210</u>

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For the year ended 31 March 2023

17. Restricted funds

At 1 April 2022 £	Incoming resources £	Outgoing resources £	At 31 March 2023 £
<u>307,692</u>	<u>695,271</u>	<u>(480,492)</u>	<u>522,471</u>