

Hounslow VCSE Training & Development Bursary 2017

Guidance Notes

A priority of the London Borough of Hounslow

The Bursary supports one of Hounslow Council's key strategic objectives, which is to support a vibrant, self-sustaining and ambitious Voluntary, Community and Social Enterprise (VCSE) sector in The London Borough of Hounslow.

Summary






- A total of £13,000 is available under The Hounslow VCSE Training & Development Bursary to cover the costs of voluntary and community organisations groups achieving recognised quality standards and undertaking work to improve their organisation's capacity to deliver effective services.
- Maximum £2,250 per group. If the cost of adopting a quality standard or undergoing training is more than this, your group is expected to contribute the remainder.

The bursary supports three strands of funding;

1. Achieving quality standards to strengthen the organisation

Nationally recognised quality standards enable an organisation to prove they have attained a recognised level of quality. They also help to ensure an organisation's processes meet quality standards by providing a framework for running an effective organisation.

Examples of quality standards that may be relevant to your work:

	<p>PQASSO is the leading quality standard developed for the VCSE sector. PQASSO is appropriate for any size of organisation. It has a straightforward, user-friendly approach to strengthen all areas of your organisation.</p> <p>www.ncvo.org.uk/2-content/838-pqasso-quality-mark-the-basic</p>
	<p>VISIBLE Standards, the nationally accredited quality standards for community organisations. It is based around a set of seven core principles that they believe underpin strong, sustainable community organisations. www.visiblecommunities.org.uk</p>
	<p>Investing in Volunteers (IiV) is the UK quality standard for good practice in volunteer management. If you would like to benchmark the quality of your volunteer management and involvement, Investing in Volunteers is the ideal quality standard for you. http://iiv.investinginvolunteers.org.uk/about</p>
	<p>The Advice Quality Standard (AQS) is the only sector-owned, independently audited standard that focuses on advice. The AQS is awarded to organisations that give advice to members of the public on legal issues. www.advicequalitystandard.org.uk</p>
	<p>Investors in People provides internationally recognised accreditation is held by 14,000 organisations across the world The Standard defines what it takes to lead, support and manage people well for sustainable results.</p> <p>www.investorsinpeople.com</p>



London Borough of Hounslow

Applications are not limited to these quality standards. If you identify a different quality standard that is relevant to your work please give details in your application.

Before going ahead with accreditation it is important to make sure you have chosen the right one for you and that you have the capacity to go through the accreditation process.

For more information and guidance please visit

<https://knowhownonprofit.org/people/volunteers/training/training>

2. Professional development and other training:

The Bursary can also cover the costs of individuals attending training that develops their professional skills and competencies. There is a range of training available to voluntary and community groups that could help build important skills within your organisation.

- You can choose any appropriate training provider.
- Applications for accredited training are particularly welcome.

Details of training courses can be found by visiting; <https://www.dsc.org.uk/training/>

3. Organisation mentoring and development

- The Bursary can fund the commissioning of a suitably qualified professional to work with you and your organisation to achieve all or some of these outcomes:
- Strengthen your skills and/or systems in monitoring, evaluation and impact reporting
- The organisation becomes more *business minded* with improved systems for forward business and financial planning.

Eligibility criteria for groups receiving a bursary:

- The organisation must be based in Hounslow or deliver the majority of its services to Hounslow residents.
- Proposed training or organisational development must deliver measurable benefits to the organisation's service users.
- You must make it clear in your application how you will measure this.
- Organisations must be a properly constituted charity, social enterprise or community group.
- Priority will be given to small and medium sized organisations, defined as:
 - Groups having up to 2.5 full-time equivalent staff (i.e. 0 to 87.5 hours paid staff time per week, even if split across more than 2.5 posts).
 - Groups having an annual turnover of £150K or less

Delivery Timeline

- 18 September 2017 - Application process opens
- 17 November 2017 - Application process closes

The assessment process is competitive and we may not be able to fund all of the good-quality applications that we receive.

We can support a wide range of activities – it is up to you to make a strong case for what your organisation needs and what difference you expect the Bursary funding to make.

Reporting

If you are successful in your bid we will expect you to keep us updated on how the funding was spent, and to provide details of the outcomes of your training. We would ask that this information be provided no later than 3 months after the completion of your training sessions.

The Community Partnerships Unit, London Borough of Hounslow, Orange Zone, Civic Centre, Lampton Road, Hounslow, TW3 4DN

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