VOLUNTARY SECTOR TRAINING & DEVELOPMENT BURSARY 2017

**Application Form**

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| Organisation: |
| Address:  |
| Main contact:  |
| Telephone:  |
| Email:  |

**1. What are the main activities of your organisation?**

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**2.** **Which funding stream are you applying for?** (see guidance notes)

[ ]  Achieving quality standards

[ ]  Professional development and other training

[ ]  Organisation mentoring and development

**3.** **What do you want funding for?** (details of training/development course)

|  |  |
| --- | --- |
| Full title of training/development course / quality standard |  |
| Provider |  |
| Is this an accredited qualification? |  |
| Start date (if applicable) |  |
| Duration (hours/days/weeks)(if applicable) |  |
| Total cost |  |
| Amount requested via the VCSE Bursary  |  |

**4. Why do you feel this training/mentoring is needed by your organisation?
How will it benefit your organisation?**

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**5. How will this benefit your service users and the wider community? How will you measure the benefits?**

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**6.** **Any other comments you would like to make in support of your application?**

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**ELIGIBILITY** (please see guidance notes for eligibility criteria)

1. **Does your organisation have a constitution or a set of rules?**

[ ]  Yes (if yes, please attach this document with your application).

[ ]  No

1. **Can you confirm that you are based in the London Borough of Hounslow or that the majority of your work is delivered for the benefit of Hounslow residents?**

[ ]  Yes

[ ]  No

**D. What is your annual turnover?**

[ ]  Less than £100K

[ ]  £100K – 150K

[ ]  £150K - £500K

**E. Please attach your last set of accounts with your application.**

 **Have you done this?**

[ ]  Yes

[ ]  No

**F. Do you have any internal reserve funding sources that could help to fund your training & development ?**

[ ] Yes

Please provide details

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[ ]  No

**G. Please could you explain why you are not able to fund this training and development from your own funds?**

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|  |

**Signed***:*

**Position in Organisation:**

Please return your completed form by 5pm on 17 November 2017 by e-mail to community.development@hounslow.gov.uk

or post to: Community Partnerships Unit, London Borough of Hounslow, Civic Centre, Lampton Road, Hounslow, TW3 4DN